



Wisconsin Department of Agriculture,
Trade and Consumer Protection
Division of Animal Health
PO Box 8911, Madison, WI 53708-8911
Phone: (608) 224-4872 Fax (608) 224-4871

Case Number	74031
Inspection Type	
<input type="checkbox"/> Complaint	<input type="checkbox"/> Follow-up
<input checked="" type="checkbox"/> Routine	<input type="checkbox"/> Pre-Licensing
<input type="checkbox"/> Re-inspection	<input type="checkbox"/> Out of Business

DOG SELLER INSPECTION REPORT

s. 173.41, Wis. Stats. Ch. ATPC 16, Wis. Admin. Code

LICENSE NUMBER 268237-DS		DATE OF INSPECTION 7/10/2023	
The entity is:	<input checked="" type="checkbox"/> Animal control facility	<input checked="" type="checkbox"/> Animal shelter	<input type="checkbox"/> Dog breeder <input type="checkbox"/> Dog dealer <input type="checkbox"/> Research facility
LEGAL ENTITY Humane Society of Portage County, Inc.		DOING BUSINESS AS (if different)	
LOCATION ADDRESS STREET 3200 Iber Ln.		CITY Plover	STATE WI
COUNTY Portage	BUSINESS PHONE: (715) 344-6012	EMAIL office.manager@hspcwi.org	
Is there an active variance in place for this dog seller?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
More than one location under this license?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this entity operate more than one licensed location? (separate licenses)		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Other locations at which dogs are kept or raised by another non licensed entity? (HCPs)		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

I. GENERAL LICENSE REQUIREMENTS S. ATPC 16.02

Check the appropriate box for **Compliant (C)**, **Non-Compliant (N/C)** or **Not Applicable (N/A)** with State regulations.

	C	N/C	N/A
1. Dog seller license is posted in a prominent place. (4)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Dog Seller license number is in advertisements. (5)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Dog seller has posted in a prominent place a copy of the most recent inspection report related to that location [16.12(5)(b)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

II. RECORD KEEPING S. ATPC 16.14

	C	N/C	N/A
1. Records present and in written or readily readable electronic form. (1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Records retained for at least 5 years and made available to the department. (1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Complete records are kept of each location at which dogs are kept: (2) If noncompliant, check the items that were OMITTED from the records <input type="checkbox"/> Address of each location where dogs are kept. <input type="checkbox"/> Name of individual responsible for administering that location <input type="checkbox"/> Name and address of home custody provider, if applicable	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Complete records are kept for each dog, including any dog the person consigns to a home custody provider: (3)(a)-(i) If noncompliant, check the items that were OMITTED from the records <input type="checkbox"/> Breed of dog recorded <input type="checkbox"/> Sex of dog recorded <input type="checkbox"/> Date of birth or approximate age recorded <input type="checkbox"/> Color of dog recorded <input type="checkbox"/> Distinct markings on dog recorded <input type="checkbox"/> Official individual animal identification (tag, tattoo, microchip) and any other ID, if any assigned <input type="checkbox"/> Statement that the dog was born under license holder's custody or legal control, if that is the case <input type="checkbox"/> If dog was not born under the license holder's custody/control, all of the following: (check info omitted)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<ul style="list-style-type: none"> • date on which license holder acquired custody or control • name and address of person from whom dog was acquired • person's USDA animal care facility license or registration number (if any) <input type="checkbox"/> If dog is no longer under the license holder's custody or control, all of the following: (check info omitted) <ul style="list-style-type: none"> • date on which the dog left custody/control of licensee • disposition of dog • identity of the person whom assumed custody / control <input type="checkbox"/> CVI that accompanied dog when it entered or left the licensee's custody/control <input type="checkbox"/> Vaccination information <ul style="list-style-type: none"> • Vaccine Manufacturer • Vaccine Serial Number • Vaccine Lot Number • Date of vaccine administration • Person who administered vaccine <input type="checkbox"/> Health records including treatment and observation that occurred & who administered the healthcare <input type="checkbox"/> Breed registration records kept, if applicable			
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III. DOG IMPORTS, s. ATCP 16.19, 10.80			
	C	N/C	N/A
1. Dogs imported to Wisconsin ATCP 10.80 If noncompliant, check the items that were NOT COMPLIANT <input type="checkbox"/> Dog is accompanied by a valid CVI <input type="checkbox"/> Dog has a current rabies vaccination administered by a licensed veterinarian <input type="checkbox"/> A veterinarian statement, signature and date of signature <input type="checkbox"/> Valid issuance and expiration dates.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Sexually intact canines purchased or obtained from auctions outside Wisconsin have not been imported without an import permit and negative B. canis test conducted within 30 days prior to import. (Test method must be approved by DATCP). See Order AH Docket No, 35PM09126-1 Amendment 1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Dogs found to be positive on a heartworm test in the state of origin have not been imported to Wisconsin without meeting one of the following requirements: See Policy DIS-001 <input type="checkbox"/> Completing the appropriate treatment protocol as recommended by the American Heartworm Society (see https://www.heartwormsociety.org). The veterinarian must state that the dog was treated for heartworm and record all treatment dates on the CVI. <input type="checkbox"/> Obtaining a special permit from the state veterinarian granting permission to import an untreated heartworm positive dog.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

IV. DOGS SOLD / CVI REQUIRED, s. ATCP 16.15, 16.16, 16.18			
	C	N/C	N/A
1. Records present and in written or readily readable electronic form. (1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Heartworm positive dogs are not sold/transferred/adopted without meeting one of the following requirements: See Policy DIS-001 <input type="checkbox"/> Completing the appropriate treatment protocol as recommended by the American Heartworm Society (see https://www.heartwormsociety.org). The veterinarian must state that the dog was treated for heartworm and record all treatment dates on the CVI. <input type="checkbox"/> Disclosing that the dog is heartworm positive and is untreated and has submitted to the state veterinarian a signed statement from the buyer/recipient/adopter saying that the dog will be treated with the appropriate treatment. (Statement must be approved by the state veterinarian.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. CVI is a valid form provided or approved by the department. ATCP 16.16(3)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<p>4. Dogs sold are accompanied by a valid CVI provided or approved by the Department containing all of the following information ATCP 16.16(1)&(4)(a)-(h)</p> <p>If noncompliant, check the items that were OMITTED from the records:</p> <p><input type="checkbox"/> Name and address of seller. (4)(a)</p> <p><input type="checkbox"/> The number, breed, sex and age of dog(s).</p> <p><input type="checkbox"/> Whether the dog is spayed, neutered or sexually intact.</p> <p><input type="checkbox"/> Vaccinations administered by the veterinarian completing the CVI, including the following:(check info omitted)</p> <ul style="list-style-type: none"> • The type of vaccine • The manufacturer of the vaccine • The serial and lot numbers of the vaccine • The date administered & veterinarian administering the vaccine <p><input type="checkbox"/> If dog was imported to Wis., it must have a CVI.</p> <p><input type="checkbox"/> Documentation showing that the dog has tested negative on an approved Brucellosis test, if dog(s) is sold at public auction & is not spayed / neutered.</p> <p><input type="checkbox"/> A veterinarian statement, signature and date of signature.</p> <p><input type="checkbox"/> Valid issuance and expiration dates. ATCP 16.16(5)</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>5. The CVI is distributed to buyer, seller and issuing veterinarian. 0ATCP 16.15(1) & 16.16(6)</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>6. Re-issued CVIs are valid and new seller keeps a copy and provides a copy to the buyer. (7)(a)</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>7. CVI incorporating information from prior CVI includes a statement identifying prior CVI, and is issued by a veterinarian. (the pertinent info incorporated from prior certificate on this certificate has been copied from) (7)(b)</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>8. CVI is only written or updated by a veterinarian</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

V. DOG CARE; GENERAL ATCP 16.20

	C	N/C	N/A
<p>1. Food and water (1)(a)-(f)</p> <p>If noncompliant, check the items that were NOT COMPLIANT</p> <p><input type="checkbox"/> Feeding frequency adequate (at least once a day).</p> <p><input type="checkbox"/> Size of ration and nutritional content adequate (based on dog's age, condition, size, weight).</p> <p><input type="checkbox"/> Wholesome, uncontaminated, palatable & stored properly.</p> <p><input type="checkbox"/> Amount and quality of fresh water adequate.</p> <p><input type="checkbox"/> Food and water containers suitable</p> <p><input type="checkbox"/> Adequate sanitization of food and water containers (at least once a week)</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>2. Animal health and veterinary care (2)(a)-(f)</p> <p>If noncompliant, check the items that were NOT COMPLIANT</p> <p><input type="checkbox"/> Dogs are handled properly and in a humane manner</p> <p><input type="checkbox"/> Daily body, mobility and behavior checks are completed by caretaker</p> <p><input type="checkbox"/> Dogs suspected of communicable disease are isolated</p> <p><input type="checkbox"/> Dogs are adequately groomed to maintain health, comfort, and welfare</p> <p><input type="checkbox"/> Dogs are examined by a licensed veterinarian for adequate health care and licensee adheres to veterinarian recommendations</p> <p><input type="checkbox"/> Sick or injured dogs receive timely veterinarian care or humanely euthanized</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>3. Exercise (4)</p> <p>If noncompliant, check the items that were NOT COMPLIANT</p> <p><input type="checkbox"/> Daily access to exercise area is provided where a running stride can be achieved</p> <p><input type="checkbox"/> Dogs are not left unattended while performing repetitive physical activity (treadmill) unless for good cause</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<p>4. Dog grouping and separation</p> <p>If noncompliant, check the items that were NOT COMPLIANT (5)(a)-(d)</p> <p><input type="checkbox"/> Compatible grouping of dogs</p> <p><input type="checkbox"/> Females in season appropriately separated from intact males</p> <p><input type="checkbox"/> Aggressive dogs are separated</p> <p><input type="checkbox"/> Puppies under 4 months appropriately separated</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>5. Behavior and socialization</p> <p>If noncompliant, check the items that were NOT COMPLIANT (6)(a)-(e)</p> <p><input type="checkbox"/> Daily contact with other compatible dogs is provided unless there is good cause</p> <p><input type="checkbox"/> Daily positive human contact and socialization provided other than feeding time</p> <p><input type="checkbox"/> Play objects or other forms of inanimate enrichment in primary enclosure is provided unless denied for good cause</p> <p><input type="checkbox"/> Dogs have contact, activity, and enrichment, unless there is good cause</p> <p><input type="checkbox"/> There is a written plan for meeting these behavioral and socialization requirements</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>6. Whelping enclosures</p> <p>If noncompliant, check the items that were NOT COMPLIANT (7)</p> <p><input type="checkbox"/> Enclosure is appropriate for breed</p> <p><input type="checkbox"/> Enclosure has solid floor in area accessible to puppies</p> <p><input type="checkbox"/> Enclosure is tall enough for the dam to stand normally and comfortably</p> <p><input type="checkbox"/> Enclosure is large enough for dam to lie down and stretch out for all puppies to nurse</p> <p><input type="checkbox"/> Enclosure is large enough for the number and temperament of the puppies</p> <p><input type="checkbox"/> Enclosure includes area that is only accessible to and large enough for dam</p> <p><input type="checkbox"/> Enclosure must be indoors unless variance is granted from the department</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>7. Nursery enclosures (weaning-4 months)</p> <p>If noncompliant, check the items that were NOT COMPLIANT (8)</p> <p><input type="checkbox"/> Enclosure is large enough to allow all puppies to turn around, stand up, lie down and exercise normal postural movements</p> <p><input type="checkbox"/> Enclosure is large enough to encourage socialization and exercise</p> <p><input type="checkbox"/> The Enclosure is indoors, unless outdoor temperatures are adequate, there is adequate shade for all dogs in the nursery, and there is no inclement weather</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>8. Temporary enclosure for one dog</p> <p>If noncompliant, check the items that were NOT COMPLIANT (9)</p> <p><input type="checkbox"/> Dog is kept in enclosure for no more than 12 hours</p> <p><input type="checkbox"/> No more than one dog is kept in the enclosure at a time</p> <p><input type="checkbox"/> Enclosure is large enough for the dog (length, height, able to turn around)</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>9. Run or exercise area</p> <p>If noncompliant, check the items that were NOT COMPLIANT (10)</p> <p><input type="checkbox"/> Area is large enough for the dog's size and temperament, considering the number of dogs that may use the area at the same time, and is large enough to achieve a running stride</p> <p><input type="checkbox"/> If outdoors, a shaded area that is large enough to shade all dogs using the area without crowding, during all hours the area is in use.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>10. Dogs 5 months or older are vaccinated against rabies by a veterinarian or veterinary technician under s.453.05(2)(d) 95.21(2)(a)</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VI. DOGS KEPT INDOORS ATCP 16.22			
	C	N/C	N/A
1. Primary enclosures If noncompliant, check the items that were NOT COMPLIANT <input type="checkbox"/> Enclosure is structurally sound and maintained in good repair (am) <input type="checkbox"/> Enclosure has dirt floor (dirt floors are prohibited) (1)(b) <input type="checkbox"/> Metal wire mesh floor is coated and has adequate gauge to prevent injury <input type="checkbox"/> Floor openings are small enough to prevent dog's foot from passing through <input type="checkbox"/> Floor and interior surfaces keep dogs clean, dry, and safe from injuries <input type="checkbox"/> Floor and interior surfaces regularly cleaned and sanitized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Stacked primary enclosures If noncompliant, check the items that were NOT COMPLIANT (1)(c) <input type="checkbox"/> Floor of top enclosure is not higher than 52" from floor of room <input type="checkbox"/> Stacked arrangement provides for safe dog handling, adequate ventilation and temperature control, easy cleaning and sanitization and inspection. <input type="checkbox"/> Front side of stacked enclosures are ventilated and have solid floor, or floor with a solid catch pan, for easy cleaning/sanitization <input type="checkbox"/> Stacked enclosures are stable when filled to maximum capacity with dogs	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Primary enclosures for one or more dogs that get at least 30 minutes of exercise a day If noncompliant, check the items that were NOT COMPLIANT (2) <input type="checkbox"/> Floor area of enclosure meets size requirements for the largest dog <input type="checkbox"/> Floor area of enclosure meets size requirements for additional dogs <input type="checkbox"/> Height of enclosure is adequate for tallest dog <input type="checkbox"/> Each dog in primary enclosure has access for at least 30 minutes each day to a run or exercise area that complies with ATCP 16.20(10)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Primary enclosures for one or more dogs that get at least 120 minutes of exercise a day If noncompliant, check the items that were NOT COMPLIANT (3) <input type="checkbox"/> No more than one dog is kept in the enclosure <input type="checkbox"/> Floor area of enclosure is adequate for the size of dog <input type="checkbox"/> Height of enclosure adequate for the size of dog <input type="checkbox"/> The dog has access for at least 120 minutes a day to a run or exercise area that complies with ATCP 16.20(10)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Lighting, temperature and ventilation If noncompliant, check the items that were NOT COMPLIANT (7) <input type="checkbox"/> Adequate light for proper care, maintenance and inspection and diurnal lighting cycle <input type="checkbox"/> Adequate heating and cooling to protect dogs (based on breed) from temperatures and humidity that may be injurious to their health, facility must be heated to a minimum of 50 degrees Fahrenheit <input type="checkbox"/> Adequate fresh or filtered air to maintain health of dogs and minimize odor, drafts, ammonia levels and moisture	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Cleaning and sanitation If noncompliant, check the items that were NOT COMPLIANT (8) <input type="checkbox"/> Excreta is removed from primary enclosures and exercise areas daily, or more often as needed <input type="checkbox"/> Pests and parasites are controlled as necessary to maintain dog health and comfort <input type="checkbox"/> Enclosures and areas cleaned rinsed and sanitized appropriately to be free of dirt, debris and disease hazards, at least once a week <input type="checkbox"/> Enclosures are cleaned and sanitized before new dog is placed in it <input type="checkbox"/> Dogs are removed from enclosure before it is cleaned and sanitized and are returned to the area after it is dry <input type="checkbox"/> Solid surface or bedding is appropriate for breed and maintained in clean, dry condition	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VII. DOGS KEPT OUTDOORS ATCP 16.24			
	C	N/C	N/A
1. Dogs kept outdoors If noncompliant, check the items that were NOT COMPLIANT (1) <input type="checkbox"/> Dog's breed, age, health and physical condition are suited to outdoor temperatures and conditions <input type="checkbox"/> Dog is acclimated to outdoor temperatures and variations that may occur	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Outdoor primary enclosure; minimum area and construction If noncompliant, check the items that were NOT COMPLIANT (2)&(3) <input type="checkbox"/> Size of primary enclosure meets size requirements for an individual dog <input type="checkbox"/> Size of primary enclosure meets size requirements for additional dogs <input type="checkbox"/> Enclosure is structurally sound and maintained to protect from injury and escape <input type="checkbox"/> Roof or overhead screen of appropriate height	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Shelter, shade and windbreak If noncompliant, check the items that were NOT COMPLIANT (4) <input type="checkbox"/> Outdoor primary enclosure contains at least one dog shelter that complies with dog shelter requirements below <input type="checkbox"/> Primary enclosure has adequate shade to protect all dogs, without crowding, from direct sunlight at times when heat stress may occur. <input type="checkbox"/> Primary enclosure has windbreak adequate to shelter all dogs from wind.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Dog shelter If noncompliant, check the items that were NOT COMPLIANT (3m) & (5) <input type="checkbox"/> Outdoor primary nursery enclosures comply with ATCP 16.20(8) <input type="checkbox"/> Outdoor temporary enclosures comply with ATCP 16.20(9) <input type="checkbox"/> Outdoor primary enclosures are moisture and windproof, insulated to protect against cold, is made of durable material and has 4 sides, a roof and flat, solid, moisture-proof floor, or a floor raised at least two inches from the ground <input type="checkbox"/> Interior is accessible by all dogs in primary enclosure <input type="checkbox"/> Large enough to accommodate all dogs without crowding <input type="checkbox"/> Tall enough for largest dog to stand normally <input type="checkbox"/> Constructed and maintained to prevent injury, provide protection from predators, and to allow dogs to retain or dissipate body heat and remain dry and clean	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Tethering If noncompliant, check the items that were NOT COMPLIANT (6) <input type="checkbox"/> Dog is of a breed that can tolerate tethering <input type="checkbox"/> Dog can tolerate tethering based on age, health and physical condition <input type="checkbox"/> Dog can easily enter and lie down in a dog shelter that complies with the dog shelter requirements above <input type="checkbox"/> Dog is not pregnant or nursing <input type="checkbox"/> Tether cannot become entangled with any object <input type="checkbox"/> Tether has an anchor swivel <input type="checkbox"/> Tether is at least 6 feet long and of sufficient length for the size of dog <input type="checkbox"/> Tether is attached to a non-tightening collar or harness of sufficient size <input type="checkbox"/> Tether is used for a dog at an animal control facility or shelter for no more than 4 hours a day, complies with tethering requirements, and has caretaker on premises	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Runs and Exercise Areas (7) If noncompliant, check the items that were NOT COMPLIANT <input type="checkbox"/> Dogs kept outdoors have access to a run or exercise area compliant with ATCP 16.20(10) for 30 minutes or more each day	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Facility maintenance If noncompliant, check the items that were NOT COMPLIANT (8) <input type="checkbox"/> Facilities maintained to protect health and safety of dogs <input type="checkbox"/> Excreta removed daily from outdoor primary enclosures, exercise areas, and other holding areas, or more often as necessary for health and comfort of all dogs. <input type="checkbox"/> Pests and parasites controlled as necessary to maintain dog health and comfort <input type="checkbox"/> Bedding maintained in clean, dry condition or bedding is not provided but solid resting place is appropriate for dog's breed, age, health and physical condition <input type="checkbox"/> Interior surfaces of outdoor shelters that cannot be cleaned and sanitized are replaced when worn or soiled <input type="checkbox"/> Primary enclosures and other dog holding areas are cleaned and sanitized, where possible. Dogs are removed from enclosures before cleaning, and are only returned after the area is dry	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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VIII. TRANSPORTING DOGS ATCP 16.26

	C	N/C	N/A
1. Portable enclosures If noncompliant, check the items that were NOT COMPLIANT (3) <input type="checkbox"/> Constructed of water-resistant and cleanable material <input type="checkbox"/> Designed to keep all dogs clean and dry <input type="checkbox"/> Designed to protect the health and safety of dogs <input type="checkbox"/> Has ventilation openings to ensure dogs' comfort <input type="checkbox"/> Securely closes when in use <input type="checkbox"/> Cleaned and sanitized between use and more often as necessary <input type="checkbox"/> When on a transport vehicle, enclosure must be: <ul style="list-style-type: none"> • Positioned so each dog has access to sufficient air for normal breathing • Positioned for emergency removal of dogs • Positioned to protect all dogs from the elements • Positioned to protect dogs from excreta falling from above • Secured to prevent reasonably foreseeable movement that may injure dogs 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Care of dogs during transport If noncompliant, check the items that were NOT COMPLIANT (2) <input type="checkbox"/> Dogs protected from hypothermia and hyperthermia (heated/cooled if necessary) <input type="checkbox"/> Adequate space to turn, stand and lie down (except in transport for training, trialing and hunting) <input type="checkbox"/> Access to food at least once a day and adequate access to water <input type="checkbox"/> Dogs separated from each other, if necessary (females in season, aggressive dogs, puppies) <input type="checkbox"/> Dogs visually inspected every 4 hours <input type="checkbox"/> Dogs are removed from vehicle at least every 12 hours to urinate, defecate and exercise (unless vehicle is equipped for such needs) <input type="checkbox"/> Dogs are removed from vehicle in a timely fashion upon reaching destination	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Transport vehicles If noncompliant, check the items that were NOT COMPLIANT (3) <input type="checkbox"/> Vehicle is equipped to provide fresh or filtered air without injurious drafts to dogs <input type="checkbox"/> Cargo space construction and maintenance adequate to minimize the ingress of exhaust from the vehicle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

IX. PROHIBITED CONDUCT ATCP 16.28

Person has not:	C	N/C	N/A
1. Prevented DATCP employee from performing his/her duties (1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Physically assaulted a DATCP employee (2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Refused or failed to produce required records or responded to department subpoena or investigative demand (without just cause) (3)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Violated s. 95.13 (misrepresenting breeds) or 95.19 (diseased animals), Stats (4)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Accepted custody or control of a dog from any person knowing that person is required to be licensed as a dog seller unless all of the following apply: <input type="checkbox"/> Person took control of the dog to protect its health, safety or welfare <input type="checkbox"/> The person notified the department	(5)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Convey custody or control of a dog to a person who is required to be licensed, but has failed to obtain the required license	(6)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

X. NEXT ACTION	<input checked="" type="checkbox"/> Routine	<input type="checkbox"/> Re-inspection	<input type="checkbox"/> Follow-up	<input type="checkbox"/> Compliance
 Colin Benell			7/11/2023	
INSPECTOR / CONSULTANT SIGNATURE			DATE	

THIS FORM WAS PROVIDED TO THE OWNER VIA:	<input checked="" type="checkbox"/> EMAIL	DATE: 7/11/2023
	<input type="checkbox"/> US MAIL	ON DATE:

INSPECTOR COMMENTS/NOTES Humane Society of Portage County, Inc. (HSPC): <ul style="list-style-type: none"> • <u>License Type:</u> Animal Shelter / Animal Control Facility • Hours of Operation: Mon., Tues., Thur. and Fri.: 11 a.m. to 5 p.m.; Sat. and Sun. 11 a.m. to 3 p.m. • Website: http://www.hspcwi.org/; http://www.petfinder.com/member/us/wi/plover/humane-society-of-portage-county-wi94/; http://www.facebook.com/pg/HSPCWI/about/ • Previous inspection: 6/24/2021 (Routine) • Veterinarian / Veterinary Clinic(s): <ul style="list-style-type: none"> ◦ Point Area Veterinary Clinic (Stevens Point, WI) ◦ Progressive Veterinary Services (Wisconsin Rapids, WI) <u>Facility Information:</u> HSPC operates as an animal control holding facility for Portage County (with the exceptions of Town of Buena Vista, Nelsonville, and Junction City) and also accepts owner surrenders. The facility consists of a single building with indoor/outdoor enclosures with guillotine gates, there are 3 main housing areas within the building. ADOPTABLE - Dogs that are in an adoptable status are housed within one of 15 enclosures. They measure approximately 5' x 4' indoors and have a connected outdoor run that is 4' x 9'. Indoor enclosures are separated by solid walls and a chain link door. All adoptable dogs can be viewed from the hallway windows. Outdoor portions are covered and separated by chain link fencing. In winter months tarps are hung to block wind. Dogs have access to clean water throughout the day and are typically fed twice a day unless an alternate schedule is needed. STRAY/SURRENDER - When dogs are first brought into the shelter and not available for adoption they are placed in one of 13 enclosures in another room. These enclosures are identical to the adoptable dog are measuring approximately 5' x 4' indoors and have a connected outdoor run that is 4' x 9'. Indoor enclosures are separated by solid walls and a chain link door. All dogs can be viewed from the hallway windows. Outdoor portions are covered and separated by chain link fencing. In winter months tarps are hung to block wind. Dogs have access to clean water throughout the day and are typically fed twice a day unless an alternate schedule is needed. QUARANTINE - There are two separate quarantine areas. The first is used for non-contagious quarantine and may also be used for isolation after/before surgery. The three enclosures are approximately 5' x 4' indoors and outdoors run that is 4' x 9'. The second area has two enclosures of the same size with indoor/outdoor access. This room has its own ventilation from the rest of the building. Outdoor enclosures are wrapped with tarps in winter to minimize cold air flow.

EXERCISE & ENRICHMENT - There are 4-outdoor play yards on concrete with a covered roof, again in winter months the outdoor area is half wrapped in plastic to block wind. There are two other large outdoor play yards on grass with solid structure fencing. Dogs are rotated through the yards throughout the day. Dogs also receive leashed walks with volunteers. Officers, hallways, other rooms are used for additional time outside of the kennel enclosures. Times vary depending on dog and situation but typically dogs spend 8 hours outside of their primary enclosures. Within enclosures dogs are provided bedding, blankets, toys and chews. The amount of exercise each dog receives daily is recorded in a management document and a visual sign out chart has been created.

RECORDS - Electronic database and handwritten records are kept.

Inspection Summary:

July 10, 2023

(2:00 pm) – Colin Benell (Compliance Specialist) conducted a routine inspection of the shelter facility and records at 3200 Iber Ln. Benell was assisted and accompanied by Mandi Durocher (Shelter Care Manager, HSPC).

Dogs present: 23 dogs

Non-Compliance: NONE

Notes:

- Benell reviewed the record keeping requirements with HSPC and applicable dog records were inspected. Housing had adequate lighting, ventilation, and air temperature. All dogs on premises were observed to be in good body condition and appeared to have adequate food, water, inanimate enrichment, and access to exercise on the date of the inspection.

Recommendations: NONE

*** A copy of this report must be posted in a prominent location at your facility in accordance with ATCP 16.12(5)(b)***

You are required to take necessary actions to gain compliance with the statutes and rules by

DATE & OWNER/MGR INITIALS

Personal information you provide may be used for purposes other than that for which it was originally collected – sec. 15.04(1)(m), Wis. Stats.