

Humane Society of Portage County

December 2013 Board Information Package

Next Board Meeting December 18, 2013

Location: Education Room, HSPC, 3200 Iber Lane, Plover

5:00 PM Board Meeting

This package contains the following information

- Board Agenda
- Minutes from November meeting
- Executive Committee Action Item
- Finance Committee Report
 - Financial Statements (Final October statements)
- Volunteer time report
- DonorPerfect report
- Significant Contributions to HSPC
- Materials for working session



Board of Directors Meeting Agenda

December 18, 2013 5:00 pm

5:00 p.m.	Call to Order of Board Meeting	L. Redfield
5:03 p.m.	Approval of Minutes – November 13, 2013	L. Redfield
5:06 p.m.	Board Seating and Resignations	L. Redfield
5:10 p.m.	Committee Reports	
	b. Finance Committee	B. Schenk
5:20 p.m.	Old Business	L. Redfield
5:25 p.m.	New Business	L. Redfield
	Schedule January 2014 Board meeting	
5:30 p.m.	Fund Raising – planning and discussion	L. Kawleski & A Barrett
	Pizza for dinner approx. 6:30 p.m.	
8:00 p.m.	Adjourn	L. Redfield

Humane Society of Portage County Board of Directors
Meeting Minutes
November 13th 2013

1. Call to order – L. Redfield

Meeting was called to order at 5:34 pm

2. Roll Call – L. Redfield

Present: Jared Redfield, Bruce Schenk, Brett Jarman, Linda Redfield, Ann Barrett, Sheila Kessler, Lynne Kawleski, Ken Higgins, Lisa Higgins, Eugene Mancl, Tom Kelble, Dennis Schenk, Laura McPartland, Ron Blaha, (Executive Director), Jamie Jones.

Absent: Lisa Kuntz

3. Approval of Minutes

Motion: To approve minutes from October 9th, 2013 meeting (B. Jarman/ K Higgins) motion carries.

4. Executive Committee Report

Linda Redfield reports on vote of Executive committee re Ron's Refrigeration to do upgrades on HVAC system. Report that Eugene Mancl's involvement in Ron's Refrigeration. Eugene Mancl abstains from discussion

Motion Lynn/Dennis) Move to contract with Ron's Refrigeration to upgrade HVAC system and repair/replace computer system for zone climate control. Motion carries.

Eugene Mancl abstains

5. Committee Reports

a. Operations Committee -

i. Executive Director's report

Blaha highlights written report

Holiday pictures with Santa will be at the shelter will second week of December.

ii. Operations Issues

Brett Jarman presents information customer satisfaction Surveys for Adoption coordinator and HO position.

Discussed committee assignments

b. Finance Committee – written report

- a. Projected to have shortfall of approximately \$27,000.00 for year. Bruce requests motion to approval to draw down reserves to cover expenses through the end of the year

Motion: (S.Kessler/B.Jarman) Motion to draw up to \$35,000.00 from reserves to pay current expenses through the end of the year as needed. Motion carries.

b. Discussion on staff raises and confidential attachment.

c. Fundraising Committee -

Ann and Lynn presents Fundraising Program for 2014

Discussion proposed events and consideration for increased raised revenue through fundraising.

Discussion of appropriate allocation of staff resources.

Proposal that December meeting be limited to Financial and Fundraising issues and plans.

d. Education Committee

Jared reports on improving advertising for dog training programs and getting program off ground. Discussed doing speaker seminars for community and ability to present on various topics. Developing list of speakers and topics.

e. Governance Committee – Strategic planning in progress

f. Nominating Committee – L. Redfield

i. no new applications

6. New Business

Ron will be at a meet and greet in Dane County.

8. Old Business

No old business

8. Adjournment - Motion to adjourn Next meeting of the Board will December 18th 2013 at 5:00 with plans to meet until 8:00 pm

Submitted

Sheila Kessler
Secretary, HSPC

HSPC-Finance Committee Meeting

December 4th, 2013

Attendees: Bruce Schenk, Dennis Schenk (via phone), Linda Reidfield, Ron Blaha, Jaime Jones

Reviewed Financials for Jan-Oct

Items Discussed:

1. Appeal Expense
 - a. Appeal letter went out to 30,000 people, in the future we are going to just give to supporters
 - i. Decrease printing cost and postage
2. Dog Adoption Income has decreased
 - a. Can we go to kill shelters and get their puppies and other adoptable dogs?
3. The Stock market made \$35,000 this year
 - a. Stock market wont hold us next year like it did this year
4. Review of financial status will be held on December 18th
5. County Contract increase will be based on COLA
6. We discussed the significant decrease in Spay/Neuter Clinic Income
 - a. 2 Years ago we made \$14,000 this year 0
 - b. This is due to the "No Vet Services to the Public" at this time.
 - c. With the introduction of a Full-Time Vet this income could come back
 - d. Target is Low income offerings of Spay & Neuter Services and Vx.
7. Ron asked that we put have a rotating heading on the financial
8. It was suggested that we put aluminum can collection sites at the following areas:
 - a. Riverfront Rendezvous
 - b. University
 - c. Cops
 - d. We have can collection sites at Jay Mar Inc., the shelter and Waterstreet.

HUMANE SOCIETY OF PORTAGE COUNTY INC

Balance Sheet

As of October 31, 2013

	Oct 31, 13
ASSETS	
Current Assets	
Checking/Savings	
1005 · Petty cash	100.00
1032 · Associated Bank checking	43,178.05
1034 · US Bank checking	7,565.99
1042 · Associated Bank money market	45,413.90
1043 · Pay Pal account	344.61
Total Checking/Savings	96,602.55
Accounts Receivable	
11000 · Accounts Receivable	1,535.27
Total Accounts Receivable	1,535.27
Other Current Assets	
1045 · Capital Expenditure Fund	130,431.99
1046 · Schlieper Fund	180,194.49
1048 · Community Foundation Endowment	97,096.18
Total Other Current Assets	407,722.66
Total Current Assets	505,860.48
Fixed Assets	
1500 · Land	109,061.00
1502 · Land improvements	114,058.70
1503 · A/D - land improvements	-74,110.60
1512 · Building	1,256,437.17
1514 · A/D - building	-158,334.15
1520 · Building improvements	10,650.00
1530 · Shelter equipment	141,974.51
1531 · A/D - shelter equipment	-98,239.41
1540 · Office equipment	32,185.89
1541 · A/D - office equipment	-14,867.13
1545 · Spay/neuter equipment	16,923.34
1546 · A/D - spay/neuter equipment	-13,266.97
1550 · Vehicles	33,465.59
1551 · A/D - vehicles	-28,926.03
Total Fixed Assets	1,327,011.91
TOTAL ASSETS	1,832,872.39
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · *Accounts Payable	40.00
Total Accounts Payable	40.00
Credit Cards	
2011 · Associated Bank-Visa	188.01
2014 · Kwik Trip Card	566.62
Total Credit Cards	754.63
Other Current Liabilities	
2000 · Accounts payable	20.00
2010 · Unearned contract income	40,543.34
2015 · Specific use Funds	7,500.00
2030 · Dog licenses payable	367.00
2040 · Wisconsin sales tax payable	402.10
Total Other Current Liabilities	48,832.44
Total Current Liabilities	49,627.07
Total Liabilities	49,627.07
Equity	

9:09 AM

12/17/13

Accrual Basis

HUMANE SOCIETY OF PORTAGE COUNTY INC

Balance Sheet

As of October 31, 2013

	<u>Oct 31, 13</u>
3000 · Opening Balance Equity	-1,352.00
3040 · Retained earnings	1,802,748.16
3050 · Prior period adjustment	-13,237.80
32000 · Unrestricted Net Assets	-41,641.97
Net Income	<u>36,728.93</u>
Total Equity	<u>1,783,245.32</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,832,872.39</u></u>

October 2013 Financial Review

	Oct 13	Jan - Oct 13	Jan - Oct 12	2012 Year End	Annual Budget	Final YE Projection 2013	Proposed 2014 Budget
Ordinary Income/Expense							
Income							
4000 · Dog adoption income	2,590.00	21,040.00	27,890.66	30,490.66	32,000.00	23,000.00	30,000.00
4010 · Cat adoption income	2,975.00	19,765.00	17,412.28	19,753.07	21,200.00	22,000.00	23,000.00
4020 · Other adoption income	0.00	0.00	165.00	195.00	0.00	0.00	0.00
4030 · Surrender income	135.00	2,595.00	5,665.00	6,125.00	6,100.00	2,800.00	3,500.00
4040 · Dog redemption income	410.00	4,768.36	5,094.81	6,139.20	6,500.00	5,700.00	6,000.00
4050 · Cat redemption income	110.00	520.00	777.21	777.21	800.00	600.00	700.00
4060 · Other redemption income	0.00	0.00	20.00	20.00	20.00	0.00	0.00
4080 · Quarantine income	125.00	1,575.00	938.33	1,213.33	1,000.00	1,800.00	1,200.00
4090 · Crematorium income	0.00	0.00	374.00	374.00	0.00	0.00	0.00
4085 · Dog Training Income	0.00	1,367.00	0.00	0.00	0.00	1,500.00	2,600.00
4116 · Rabies fee income	25.00	1,472.00	2,342.00	2,412.00	3,000.00	1,500.00	0.00
4120 · Miscellaneous shelter income	0.00	0.00	547.62	547.62	2,000.00	0.00	0.00
4130 · Boarding fee income	290.00	2,933.44	3,517.18	4,017.18	4,200.00	3,000.00	3,000.00
4135 · Vaccination fee income	0.00	115.00	1,106.00	1,126.00	2,000.00	115.00	1,500.00
4210 · County contract income	20,271.69	202,716.90	198,930.00	238,716.00	243,000.00	243,000.00	246,600.00
4210 · Spay/Neuter Clinic income		0.00	6,185.00	6,435.00		0.00	0.00
4310 · Merchandise Sales	1,117.75	1,337.91	0.00	0.00		11,600.00	1,500.00
Total Income	28,049.44	260,205.61	270,965.09	318,341.27	321,820.00	316,615.00	319,600.00
Expense							
50000 · SHELTER EXPENSES							
5000 · Shelter payroll expense	22,372.58	240,784.99	231,147.10	282,368.55	286,000.00	300,000.00	330,000.00
5001 · UWSP work study	0.00	0.00	1,062.89	1,062.89	1,000.00	0.00	0.00
5005 · Shelter payroll tax expense	1,710.81	17,801.69	17,341.37	21,571.08	24,000.00	22,000.00	24,000.00
5010 · Shelter unemployment expense	617.72	9,762.62	9,638.89	11,076.06	9,000.00	11,500.00	12,000.00
5012 · Medical Reimbursement	0.00	2,020.00	0.00	3,000.00	3,000.00	3,000.00	3,000.00
5015 · Shelter supply expense	1,971.03	16,166.99	12,241.85	14,633.99	12,500.00	19,000.00	19,000.00
5017 · Shelter supply expense-Food	0.00	0.00	192.00	527.42		0.00	0.00
5020 · Shelter equipment expense	0.00	363.00	1,263.78	1,263.78	1,200.00	500.00	1,200.00
5021 · Animal control equipment	0.00	178.25	715.33	715.33	700.00	200.00	700.00
5025 · Shelter equip repair and mainte	0.00	222.00	3,130.07	3,446.33	3,000.00	500.00	3,000.00
5028 · Animal Control Expense	0.00	0.00	0.00	14.36		0.00	0.00
5035 · Shelter vet expense	263.00	9,918.50	15,304.28	21,877.65	21,000.00	13,000.00	15,000.00
5037 · Medical supply expense	3,020.53	20,050.28	17,335.71	15,834.00	17,000.00	25,000.00	24,000.00

October 2013 Financial Review

5040 · Shelter Equipment Depreciation	0.00	0.00	11,510.30	13,812.36		0.00	0.00
5050 · Shelter uniform expense	0.00	44.94	839.64	839.64	400.00	100.00	1,000.00
5052 · Humane Officer uniform expense	0.00	430.77	428.00	437.99	300.00	500.00	1,000.00
5055 · Shelter conference expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5060 · Shelter conference travel	707.45	2,427.61	0.00	0.00	0.00	2,500.00	1,800.00
5065 · Shelter staff training	199.00	753.00	535.00	734.00	500.00	750.00	1,000.00
5067 · Shelter Humane Officer training	1,120.00	1,950.00	1,194.12	2,194.12	2,000.00	2,000.00	1,200.00
5096 · Rabies tag expense	0.00	83.53	0.00	0.00	400.00	100.00	100.00
5097 · Microchip expense	0.00	10,765.39	3,375.00	4,293.75	4,300.00	11,000.00	11,000.00
5099 · Miscellaneous shelter expense	0.00	711.15	3,299.18	3,551.18	3,500.00	1,000.00	2,000.00
5018 · Merchandise-COGS	0.00	2,913.13	0.00	0.00	0.00	3,500.00	3,000.00
Total 50000 · SHELTER EXPENSES	31,982.12	337,347.84	330,554.51	403,254.48	389,800.00	416,150.00	454,000.00
52000 · SPAY/NEUTER EXPENSES							
5200 · Spay/neuter payroll	0.00	0.00	5,449.60	5,449.60		0.00	0.00
5215 · Spay/neuter supplies	0.00	1,338.12	101.56	101.56	200.00	1,500.00	0.00
5235 · Spay/neuter vet expense	1,599.81	22,462.68	20,205.50	22,505.50	22,000.00	27,000.00	27,000.00
5236 · Spay/neuter assistant expense	0.00	0.00	2,554.68	2,554.68		0.00	0.00
5237 · Spay/neuter medical supplies	0.00	412.75	1,398.95	1,152.06	3,000.00	500.00	1,500.00
5240 · Spay/neuter equipment depreciation	0.00	0.00	1,546.25	1,855.50		0.00	0.00
Total 52000 · SPAY/NEUTER EXPENSES	1,599.81	24,213.55	31,256.54	33,618.90	25,200.00	29,000.00	28,500.00
55000 · VEHICLE EXPENSES							
5500 · Vehicle depreciation	0.00	0.00	1,185.87	1,423.04		0.00	0.00
5510 · Vehicle maintenance & repair e	32.16	2,275.75	603.85	644.49	1,000.00	2,500.00	3,000.00
5520 · Vehicle insurance expense	387.20	2,687.40	1,484.71	1,936.57	2,100.00	3,500.00	4,700.00
5530 · Vehicle gas	586.63	7,210.16	5,768.08	6,653.32	6,000.00	8,500.00	7,000.00
5535 · Mileage reimbursement	0.00	730.39	203.58	294.60	200.00	1,000.00	1,000.00
5540 · Vehicle License Expense	0.00	0.00	159.00	159.00		0.00	0.00
5550 · Cellular phone expense	147.24	1,336.62	1,274.32	1,586.20	1,600.00	1,700.00	1,800.00
Total 55000 · VEHICLE EXPENSES	1,153.23	14,240.32	10,679.41	12,697.22	10,900.00	17,200.00	17,500.00
65000 · EDUCATION EXPENSES							
6560 · Education newsletter expense	0.00	0.00	458.06	458.06	600.00	0.00	0.00
6610 · Video expense	225.00	765.00	1,215.00	1,624.00	1,500.00	1,200.00	1,200.00
Total 65000 · EDUCATION EXPENSES	225.00	765.00	1,673.06	2,082.06	2,100.00	1,200.00	1,200.00
70000 · ADMINISTRATIVE EXPENSES							
7000 · Office supply expense	0.00	2,720.75	890.98	1,204.47	600.00	3,500.00	3,500.00
7001 · Humane Officer supplies	0.00	99.50	0.00	191.30	150.00	150.00	150.00
70100 · Office equipment depreciation	0.00	0.00	1,150.70	1,380.84		0.00	0.00

October 2013 Financial Review

7020 · Office equipment repair & maint	0.00	863.30	1,687.93	1,955.90	700.00	1,100.00	1,200.00
7030 · Advertising Expense	0.00	0.00	0.00			400.00	400.00
7050 · Dues and membership expense	0.00	430.00	475.00	525.00	525.00	500.00	500.00
7060 · Subscriptions expense	79.70	79.70	317.68	390.13	390.00	0.00	0.00
7070 · License and application fees	0.00	205.50	239.00	324.00	325.00	250.00	600.00
7080 · Accounting - in house	76.99	4,693.13	12,165.00	13,410.00	3,500.00	5,000.00	3,500.00
7090 · Accounting - audit	0.00	0.00	0.00	0.00	7,615.00	0.00	0.00
7080 · Payroll Processing fees	0.00	0.00	0.00	41.13		0.00	0.00
7110 · Postage expense	97.60	2,144.87	724.75	931.55	1,000.00	2,500.00	3,000.00
7120 · Telephone expense	0.00	2,029.68	1,971.76	1,986.75	2,000.00	2,500.00	2,000.00
7125 · Internet expense	0.00	863.80	753.85	1,318.45	1,400.00	1,000.00	700.00
7140 · Outside services	1,500.00	5,442.47	4,971.21	5,278.91	2,000.00	8,500.00	20,000.00
7150 · Bank charges	305.70	1,616.70	2,009.31	2,455.35	2,500.00	2,500.00	2,500.00
7160 · Insurance - workers compensatio	0.00	1,199.00	4,857.94	6,011.00	6,000.00	7,800.00	7,000.00
7165 · Insurance directors & officers	75.29	447.98	1,210.20	1,551.70	1,600.00	600.00	900.00
Total 70000 · ADMINISTRATIVE EXPENSES	2,135.28	22,836.38	33,425.31	38,956.48	30,305.00	36,300.00	45,950.00
75000 · HOUSING EXPENSES							
7500 · Building repair & maint expense	1,523.78	10,191.94	4,538.10	4,538.10	3,500.00	19,500.00	5,000.00
7505 · Security monitoring expense	0.00	546.83	1,007.31	1,065.81	1,100.00	1,100.00	1,100.00
7510 · Heat and electricity expense	2,048.79	21,625.59	20,821.29	24,931.60	25,750.00	26,000.00	26,000.00
7515 · Trash removal	216.05	2,132.15	1,906.70	2,330.70	2,000.00	2,500.00	2,500.00
7517 · Snowplowing	0.00	1,200.00	410.00	410.00	1,000.00	1,200.00	0.00
7520 · Water and sewer expense	1,760.80	6,035.20	5,161.60	5,161.60	5,000.00	6,000.00	7,000.00
7525 · Building depreciation	0.00	0.00	26,846.95	32,216.34		0.00	0.00
7530 · Building Improvement depreciation	0.00	0.00	0.00	355.86		0.00	0.00
7535 · Land Improvement Depreciation	0.00	0.00	5,270.15	6,324.18		0.00	0.00
7540 · Insurance property & casualty	75.29	885.00	1,954.86	2,337.68	2,500.00	1,000.00	1,000.00
Total 75000 · HOUSING EXPENSES	5,624.71	42,616.71	67,916.96	79,671.87	40,850.00	57,300.00	42,600.00
Total Expense	42,720.15	442,019.80	475,505.79	570,281.01	499,155.00	557,150.00	589,750.00
Net Ordinary Income	-14,670.71	-181,814.19	-204,540.70	-251,939.74	-177,335.00	-240,535.00	-270,150.00
Other Income/Expense							
Other Income							
8000 · IN-KIND DONATIONS							
8010 · IN KIND DONATIONS	0.00	-40,534.00	0.00				
8015 · In-Kind Shelter Supplies	0.00	3,500.00	0.00				
8055 · In Kind Donations-Shelter Conference	0.00	4,935.00	0.00				
8060 · In Kind Donations-Office Supply	0.00	3,300.00	0.00				
8065 · In Kind Donations-Office R & M	0.00	1,000.00	0.00				
8080 · In Kind Donation-Building R & M	0.00	1,200.00	0.00				

October 2013 Financial Review							
Total 8000 · IN-KIND DONATIONS	0.00	-26,599.00	0.00				
85000 · FUNDRAISING INCOME							
8500 · Membership income	50.00	140.00	825.00	850.00		140.00	0.00
8520 · Gifts and donations income	3,956.44	92,166.23	47,386.23	65,297.79	62,000.00	110,000.00	65,000.00
8530 · Honorarium income	1,000.00	1,240.00	1,482.62	1,970.04	2,000.00	1,400.00	2,000.00
8900 · Interest income	2.28	35.46	40.84	6,586.22	7,000.00	20,000.00	5,000.00
8901 · Dividend income	0.00	0.00	0.00	3,465.84	2,000.00	19,000.00	5,000.00
9000 · Neuter sponsor income	100.00	2,605.00	9,091.10	9,541.10	5,500.00	3,200.00	3,500.00
9001 · Memorial income	710.00	8,911.00	10,665.05	11,580.05	12,500.00	10,000.00	10,000.00
9002 · Can donation income	345.05	5,450.53	5,190.50	6,311.08	7,500.00	6,500.00	6,500.00
9003 · Paws income	57.00	1,035.00	2,988.95	3,014.95	3,500.00	1,100.00	2,000.00
9004 · Spay/neuter clinic income	0.00	241.61	0.00	0.00	9,000.00	300.00	0.00
9005 · Kevin Ford golf outing income	250.00	11,935.20	0.00	0.00	9,000.00	11,900.00	14,000.00
9006 · Microchip clinic income	0.00	380.00	480.00	600.00	800.00	380.00	500.00
9013 · Fur ball income	20,771.42	24,203.42	27,254.70	27,615.70	30,000.00	24,400.00	25,000.00
9017 · Girls night out income	0.00	0.00	0.00	2,590.00	3,000.00	0.00	0.00
9023 · Walk for Wags income	0.00	11,545.11	10,931.00	10,931.00	11,000.00	11,600.00	12,000.00
9032 · Aluminum can recycling income	440.00	3,720.55	3,568.00	3,568.00	5,000.00	3,800.00	4,500.00
9300 · In-house fundraising income	0.00	900.00	4,537.85	4,588.80	5,000.00	1,000.00	1,000.00
9400 · Miscellaneous fund raising inco	0.00	17,311.31	3,704.57	4,554.23	5,000.00	17,500.00	5,000.00
9410 · Appeal income	3,270.00	28,561.80	3,565.00	30,366.10	30,000.00	44,000.00	80,000.00
9415 · Christmas Ornament Income	0.00	0.00	0.00	50.00	50.00	0.00	0.00
9425 · Project Share Income	0.00	0.00	747.86	747.86		0.00	0.00
9450 · Miscellaneous other income	92.00	1,487.41	2,030.76	2,199.90	2,500.00	2,500.00	1,600.00
Total 85000 · FUNDRAISING INCOME	31,044.19	211,869.63	134,490.03	196,428.66	212,350.00	288,720.00	242,600.00
9499 · Sales tax discount	10.13	118.53	100.00	120.00	0.00	150.00	150.00
Total Sales Tax Discount	10.13	118.53	100.00	120.00	0.00	150.00	150.00
Total Other Income	0.00	211,988.16	134,590.03	196,548.66	212,350.00	288,870.00	242,750.00
Other Expense							
8902 · Unrealized gain/loss on investments	0.00	0.00	0.00	-30,555.29		0.00	0.00
8909 · Investment fees expense	0.00	0.00	0.00	5,627.94	5,000.00	5,000.00	0.00
8915 · Gain/loss on asset disposal	0.00	0.00	-500.00	-500.00			0.00
8920 · Capital gain/loss on investment	0.00	0.00	0.00	-8,556.51	-8,000.00	0.00	0.00
	0.00	0.00	-500.00	-33,983.86	-3,000.00	5,000.00	0.00
9500 · FUNDRAISING EXPENSES							
· In House Fundraising expense		0.00	1,292.17	1,292.17		0.00	0.00
9501 · Memorial expense	0.00	19.83	0.00	0.00		0.00	0.00
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9503 · Paws campaign expense	0.00	0.00	66.48	66.48	65.00	0.00	100.00
9513 · Fur ball expense	1,107.41	1,185.51	6,031.59	6,971.59	5,000.00	1,200.00	2,000.00
9517 · Girls night out expense	0.00	0.00	0.00	1,247.50	1,200.00	0.00	0.00
9523 · Walk for the Wags expense	0.00	3,750.50	2,782.71	2,782.71	3,000.00	3,800.00	3,800.00
9535 · Kevin Ford golf outing expense	0.00	4,282.34	0.00	0.00	4,000.00	4,200.00	4,500.00
9895 · Project share expense	0.00	0.00	799.36	799.36		0.00	0.00
9900 · Miscellaneous fund raising expe	0.00	702.26	0.00		1,200.00	800.00	1,200.00
9910 · Appeal expense	0.00	10,022.89	43.88	4,043.88	4,100.00	17,000.00	27,000.00
Total 9500 · FUNDRAISING EXPENSES	1,107.41	19,963.33	11,016.19	17,203.69	18,565.00	27,000.00	38,600.00
9970 · Bad debt expense	0.00	-23.00	0.00			0.00	0.00
9980 · Interest expense	0.00	12.64	0.00			0.00	0.00
9990 · NSF checks	0.00	119.65	2,804.49	2,817.47	100.00	300.00	300.00
9995 · Miscellaneous other expense	0.00	-28.58	0.00			0.00	0.00
Total Other Expense	0.00	80.71	2,804.49	2,817.47	100.00	300.00	300.00
Net Other Income	29,946.91	218,543.12	121,269.35	210,511.36	196,685.00 ##	256,570.00	203,850.00
Net Income	15,276.20	36,728.93	-83,271.35	-41,428.38	19,350.00	16,035.00	-66,300.00
Net Income Less In Kind Donations		10,129.93	-83,271.35				



DonorPerfect Statistics

DonorPerfect is software that helps HSPC record information about our donors and patrons. It has been active since the end of August. Individual monetary donations have been extracted from our old system and loaded. Business and organization data has begun to be loaded. All Fur Ball contributions have been loaded (cash and non-cash gifts) Volunteer data has been loaded into DonorPerfect and each person that purchased a Fur Ball raffle ticket has been added to the DonorPerfect system.

All adopters have been loaded into Donor Perfect

All PayPal transactions and donations made at the front desk are now processed in Donor Perfect.

All In kind donors have been added to Donor Perfect and new donations are added to Donor Perfect.

In addition to thank letters sent to a donor we now send a recognition note for a memorial or honorarium made and enter the recipient into DonorPerfect.

DonorPerfect is our mailing list for the Paws magazine. There are 5,928 constituent records in our database.

The following repots from DonorPerfect will provide interesting trend data but until additional data is entered they should not be used for data points prior to September 2013.

Calendar Year Income Analysis with Gift Splits By GL_CODE for period ending 12/17/2013

Code	Description	Splits	December Gifts	December Amount	NUMBER OF GIFTS			AMOUNT			AVERAGE GIFT		
					YTD	Last Year	%Change	YTD	Last Year	%Change	YTD	Last Year	%Change
		\$25.00-49.99	0	<u>\$0.00</u>	1	0	--.-%	<u>\$47.00</u>	<u>\$0.00</u>	--.-%	\$47.00	\$0.00	100.00%
		Total:	0	<u>\$0.00</u>	1	0	--.-%	<u>\$47.00</u>	<u>\$0.00</u>	--.-%	\$47.00	\$0.00	100.00%
9410	Appeal Income												
		\$1.00-9.99	7	<u>\$29.00</u>	17	0	--.-%	<u>\$75.00</u>	<u>\$0.00</u>	--.-%	\$4.41	\$0.00	100.00%
		\$10.00-24.99	19	<u>\$310.00</u>	73	0	--.-%	<u>\$1,050.00</u>	<u>\$0.00</u>	--.-%	\$14.38	\$0.00	100.00%
		\$25.00-49.99	62	<u>\$1,590.00</u>	248	45	451.11%	<u>\$6,399.41</u>	<u>\$1,150.00</u>	456.47%	\$25.80	\$25.56	0.97%
		\$50.00-99.99	45	<u>\$2,320.00</u>	172	34	405.88%	<u>\$8,730.00</u>	<u>\$1,775.00</u>	391.83%	\$50.76	\$52.21	-2.78%
		\$100.00-199.99	42	<u>\$4,300.00</u>	131	24	445.83%	<u>\$13,425.00</u>	<u>\$2,435.00</u>	451.33%	\$102.48	\$101.46	1.01%
		\$200.00-499.99	5	<u>\$1,200.00</u>	25	3	733.33%	<u>\$6,255.00</u>	<u>\$1,000.00</u>	525.50%	\$250.20	\$333.33	-24.94%
		\$500.00-999.99	1	<u>\$500.00</u>	3	1	200.00%	<u>\$1,500.00</u>	<u>\$500.00</u>	200.00%	\$500.00	\$500.00	0.00%
		\$1,000.00-9999.99	0	<u>\$0.00</u>	4	1	300.00%	<u>\$4,500.00</u>	<u>\$1,500.00</u>	200.00%	\$1,125.00	\$1,500.00	-25.00%
		\$10,000.00+	1	<u>\$10,000.00</u>	1	0	--.-%	<u>\$10,000.00</u>	<u>\$0.00</u>	--.-%	\$10,000.00	\$0.00	100.00%
		Total:	182	<u>\$20,249.00</u>	674	108	524.07%	<u>\$51,934.41</u>	<u>\$8,360.00</u>	521.23%	\$77.05	\$77.41	-0.46%
4085	Dog Training Income												
		\$50.00-99.99	0	<u>\$0.00</u>	4	0	--.-%	<u>\$300.00</u>	<u>\$0.00</u>	--.-%	\$75.00	\$0.00	100.00%
		\$100.00-199.99	0	<u>\$0.00</u>	1	0	--.-%	<u>\$120.00</u>	<u>\$0.00</u>	--.-%	\$120.00	\$0.00	100.00%
		Total:	0	<u>\$0.00</u>	5	0	--.-%	<u>\$420.00</u>	<u>\$0.00</u>	--.-%	\$84.00	\$0.00	100.00%
9013	Fur Ball Income												
		\$10.00-24.99	0	<u>\$0.00</u>	1	0	--.-%	<u>\$20.00</u>	<u>\$0.00</u>	--.-%	\$20.00	\$0.00	100.00%
		\$25.00-49.99	0	<u>\$0.00</u>	1	15	-93.33%	<u>\$25.00</u>	<u>\$486.00</u>	-94.86%	\$25.00	\$32.40	-22.84%
		\$50.00-99.99	0	<u>\$0.00</u>	3	8	-62.50%	<u>\$180.00</u>	<u>\$569.00</u>	-68.37%	\$60.00	\$71.13	-15.64%
		\$100.00-199.99	0	<u>\$0.00</u>	5	9	-44.44%	<u>\$555.00</u>	<u>\$1,205.00</u>	-53.94%	\$111.00	\$133.89	-17.10%
		\$200.00-499.99	0	<u>\$0.00</u>	2	6	-66.67%	<u>\$475.00</u>	<u>\$1,624.00</u>	-70.75%	\$237.50	\$270.67	-12.25%
		\$1,000.00-9999.99	0	<u>\$0.00</u>	0	1	-100.00%	<u>\$0.00</u>	<u>\$1,800.00</u>	-100.00%	\$0.00	\$1,800.00	0%
		Total:	0	<u>\$0.00</u>	12	39	-69.23%	<u>\$1,255.00</u>	<u>\$5,684.00</u>	-77.92%	\$104.58	\$145.74	-28.24%
8520	Gifts and Donations Income												
		\$1.00-9.99	0	<u>\$0.00</u>	1	0	--.-%	<u>\$5.00</u>	<u>\$0.00</u>	--.-%	\$5.00	\$0.00	100.00%
		\$10.00-24.99	3	<u>\$60.00</u>	75	66	13.64%	<u>\$1,272.36</u>	<u>\$1,337.32</u>	-4.86%	\$16.96	\$20.26	-16.27%
		\$25.00-49.99	7	<u>\$185.00</u>	128	95	34.74%	<u>\$3,694.34</u>	<u>\$2,820.99</u>	30.96%	\$28.86	\$29.69	-2.80%
		\$50.00-99.99	7	<u>\$375.00</u>	91	90	1.11%	<u>\$4,915.38</u>	<u>\$4,941.46</u>	-0.53%	\$54.02	\$54.91	-1.62%
		\$100.00-199.99	7	<u>\$710.58</u>	69	43	60.47%	<u>\$7,496.49</u>	<u>\$4,811.40</u>	55.81%	\$108.64	\$111.89	-2.90%
		\$200.00-499.99	2	<u>\$550.00</u>	22	18	22.22%	<u>\$6,378.24</u>	<u>\$4,352.52</u>	46.54%	\$289.92	\$241.81	19.90%
		\$500.00-999.99	0	<u>\$0.00</u>	8	1	700.00%	<u>\$4,100.00</u>	<u>\$500.00</u>	720.00%	\$512.50	\$500.00	2.50%
		\$1,000.00-9999.99	0	<u>\$0.00</u>	4	3	33.33%	<u>\$10,555.00</u>	<u>\$4,300.00</u>	145.47%	\$2,638.75	\$1,433.33	84.10%
		\$10,000.00+	0	<u>\$0.00</u>	1	0	--.-%	<u>\$10,000.00</u>	<u>\$0.00</u>	--.-%	\$10,000.00	\$0.00	100.00%
		Total:	26	<u>\$1,880.58</u>	399	316	26.27%	<u>\$48,416.81</u>	<u>\$23,063.69</u>	109.93%	\$121.35	\$72.99	66.26%
9005	Golf Outing Income												
		\$25.00-49.99	0	<u>\$0.00</u>	1	0	--.-%	<u>\$40.00</u>	<u>\$0.00</u>	--.-%	\$40.00	\$0.00	100.00%
		\$50.00-99.99	0	<u>\$0.00</u>	6	0	--.-%	<u>\$480.00</u>	<u>\$0.00</u>	--.-%	\$80.00	\$0.00	100.00%
		\$100.00-199.99	0	<u>\$0.00</u>	3	0	--.-%	<u>\$360.00</u>	<u>\$0.00</u>	--.-%	\$120.00	\$0.00	100.00%
		\$200.00-499.99	0	<u>\$0.00</u>	9	0	--.-%	<u>\$2,450.00</u>	<u>\$0.00</u>	--.-%	\$272.22	\$0.00	100.00%
		\$500.00-999.99	0	<u>\$0.00</u>	1	0	--.-%	<u>\$560.00</u>	<u>\$0.00</u>	--.-%	\$560.00	\$0.00	100.00%
		Total:	0	<u>\$0.00</u>	20	0	--.-%	<u>\$3,890.00</u>	<u>\$0.00</u>	--.-%	\$194.50	\$0.00	100.00%
8530	Honorarium Income												
		\$10.00-24.99	1	<u>\$20.00</u>	2	1	100.00%	<u>\$35.00</u>	<u>\$20.00</u>	75.00%	\$17.50	\$20.00	-12.50%
		\$25.00-49.99	1	<u>\$25.00</u>	2	6	-66.67%	<u>\$65.00</u>	<u>\$170.00</u>	-61.76%	\$32.50	\$28.33	14.71%
		\$50.00-99.99	2	<u>\$110.00</u>	4	5	-20.00%	<u>\$230.00</u>	<u>\$250.00</u>	-8.00%	\$57.50	\$50.00	15.00%
		\$100.00-199.99	1	<u>\$100.00</u>	1	3	-66.67%	<u>\$100.00</u>	<u>\$300.00</u>	-66.67%	\$100.00	\$100.00	0.00%
		\$200.00-499.99	1	<u>\$200.00</u>	2	2	0.00%	<u>\$450.00</u>	<u>\$500.00</u>	-10.00%	\$225.00	\$250.00	-10.00%
		\$500.00-999.99	0	<u>\$0.00</u>	0	1	-100.00%	<u>\$0.00</u>	<u>\$500.00</u>	-100.00%	\$0.00	\$500.00	0%
		Total:	6	<u>\$455.00</u>	11	18	-38.89%	<u>\$880.00</u>	<u>\$1,740.00</u>	-49.43%	\$80.00	\$96.67	-17.24%

8500	Membership Income												
		\$25.00-49.99	0	<u>\$0.00</u>	0	4	-100.00%	<u>\$0.00</u>	<u>\$100.00</u>	-100.00%	\$0.00	\$25.00	0%
		\$50.00-99.99	0	<u>\$0.00</u>	0	1	-100.00%	<u>\$0.00</u>	<u>\$50.00</u>	-100.00%	\$0.00	\$50.00	0%
		Total:	0	<u>\$0.00</u>	0	5	-100.00%	<u>\$0.00</u>	<u>\$150.00</u>	-100.00%	\$0.00	\$30.00	0%
9001	Memorial Income												
		\$1.00-9.99	0	<u>\$0.00</u>	1	0	---.-%	<u>\$2.85</u>	<u>\$0.00</u>	---.-%	\$2.85	\$0.00	100.00%
		\$10.00-24.99	1	<u>\$20.00</u>	21	8	162.50%	<u>\$415.00</u>	<u>\$160.00</u>	159.38%	\$19.76	\$20.00	-1.19%
		\$25.00-49.99	1	<u>\$25.00</u>	36	17	111.76%	<u>\$1,021.00</u>	<u>\$460.05</u>	121.93%	\$28.36	\$27.06	4.80%
		\$50.00-99.99	1	<u>\$90.00</u>	34	19	78.95%	<u>\$1,930.00</u>	<u>\$990.00</u>	94.95%	\$56.76	\$52.11	8.94%
		\$100.00-199.99	0	<u>\$0.00</u>	12	12	0.00%	<u>\$1,345.00</u>	<u>\$1,375.00</u>	-2.18%	\$112.08	\$114.58	-2.18%
		\$200.00-499.99	0	<u>\$0.00</u>	5	6	-16.67%	<u>\$1,340.00</u>	<u>\$1,970.00</u>	-31.98%	\$268.00	\$328.33	-18.38%
		\$500.00-999.99	0	<u>\$0.00</u>	5	3	66.67%	<u>\$3,020.00</u>	<u>\$1,500.00</u>	101.33%	\$604.00	\$500.00	20.80%
		\$1,000.00-9999.99	0	<u>\$0.00</u>	1	2	-50.00%	<u>\$1,000.00</u>	<u>\$3,000.00</u>	-66.67%	\$1,000.00	\$1,500.00	-33.33%
		Total:	3	<u>\$135.00</u>	115	67	71.64%	<u>\$10,073.85</u>	<u>\$9,455.05</u>	6.54%	\$87.60	\$141.12	-37.93%
9403	MISC - Commemorative Brick												
		\$100.00-199.99	2	<u>\$200.00</u>	4	0	---.-%	<u>\$400.00</u>	<u>\$0.00</u>	---.-%	\$100.00	\$0.00	100.00%
		Total:	2	<u>\$200.00</u>	4	0	---.-%	<u>\$400.00</u>	<u>\$0.00</u>	---.-%	\$100.00	\$0.00	100.00%
9404	Misc - Extra Gift from thank you												
		\$10.00-24.99	2	<u>\$40.00</u>	2	0	---.-%	<u>\$40.00</u>	<u>\$0.00</u>	---.-%	\$20.00	\$0.00	100.00%
		Total:	2	<u>\$40.00</u>	2	0	---.-%	<u>\$40.00</u>	<u>\$0.00</u>	---.-%	\$20.00	\$0.00	100.00%
9401	MISC - Fill the Van												
		\$500.00-999.99	0	<u>\$0.00</u>	1	0	---.-%	<u>\$890.74</u>	<u>\$0.00</u>	---.-%	\$890.74	\$0.00	100.00%
		Total:	0	<u>\$0.00</u>	1	0	---.-%	<u>\$890.74</u>	<u>\$0.00</u>	---.-%	\$890.74	\$0.00	100.00%
9402	MISC - Sentry Cares												
		\$10.00-24.99	0	<u>\$0.00</u>	2	0	---.-%	<u>\$40.00</u>	<u>\$0.00</u>	---.-%	\$20.00	\$0.00	100.00%
		\$25.00-49.99	0	<u>\$0.00</u>	4	0	---.-%	<u>\$100.00</u>	<u>\$0.00</u>	---.-%	\$25.00	\$0.00	100.00%
		\$50.00-99.99	0	<u>\$0.00</u>	6	0	---.-%	<u>\$300.00</u>	<u>\$0.00</u>	---.-%	\$50.00	\$0.00	100.00%
		\$100.00-199.99	0	<u>\$0.00</u>	6	0	---.-%	<u>\$600.00</u>	<u>\$0.00</u>	---.-%	\$100.00	\$0.00	100.00%
		\$200.00-499.99	0	<u>\$0.00</u>	4	0	---.-%	<u>\$1,150.00</u>	<u>\$0.00</u>	---.-%	\$287.50	\$0.00	100.00%
		Total:	0	<u>\$0.00</u>	22	0	---.-%	<u>\$2,190.00</u>	<u>\$0.00</u>	---.-%	\$99.55	\$0.00	100.00%
9400	Miscellaneous Income												
		\$10.00-24.99	1	<u>\$15.00</u>	1	7	-85.71%	<u>\$15.00</u>	<u>\$143.00</u>	-89.51%	\$15.00	\$20.43	-26.57%
		\$25.00-49.99	0	<u>\$0.00</u>	2	5	-60.00%	<u>\$75.00</u>	<u>\$125.00</u>	-40.00%	\$37.50	\$25.00	50.00%
		\$50.00-99.99	2	<u>\$110.00</u>	6	6	0.00%	<u>\$375.00</u>	<u>\$335.00</u>	11.94%	\$62.50	\$55.83	11.94%
		\$100.00-199.99	1	<u>\$100.00</u>	8	11	-27.27%	<u>\$825.00</u>	<u>\$1,100.00</u>	-25.00%	\$103.13	\$100.00	3.13%
		\$200.00-499.99	0	<u>\$0.00</u>	1	1	0.00%	<u>\$400.00</u>	<u>\$200.00</u>	100.00%	\$400.00	\$200.00	100.00%
		\$1,000.00-9999.99	1	<u>\$1,000.00</u>	3	1	200.00%	<u>\$8,000.00</u>	<u>\$1,108.00</u>	622.02%	\$2,666.67	\$1,108.00	140.67%
		Total:	5	<u>\$1,225.00</u>	21	31	-32.26%	<u>\$9,690.00</u>	<u>\$3,011.00</u>	221.82%	\$461.43	\$97.13	375.07%
9003	PAWS Income												
		\$50.00-99.99	0	<u>\$0.00</u>	1	0	---.-%	<u>\$57.00</u>	<u>\$0.00</u>	---.-%	\$57.00	\$0.00	100.00%
		\$500.00-999.99	0	<u>\$0.00</u>	0	1	-100.00%	<u>\$0.00</u>	<u>\$500.00</u>	-100.00%	\$0.00	\$500.00	0%
		Total:	0	<u>\$0.00</u>	1	1	0.00%	<u>\$57.00</u>	<u>\$500.00</u>	-88.60%	\$57.00	\$500.00	-88.60%
9004	Spay & Neuter Income												
		\$10.00-24.99	0	<u>\$0.00</u>	0	1	-100.00%	<u>\$0.00</u>	<u>\$20.00</u>	-100.00%	\$0.00	\$20.00	0%
		\$25.00-49.99	0	<u>\$0.00</u>	10	4	150.00%	<u>\$305.00</u>	<u>\$137.80</u>	121.34%	\$30.50	\$34.45	-11.47%
		\$50.00-99.99	0	<u>\$0.00</u>	15	12	25.00%	<u>\$850.00</u>	<u>\$650.00</u>	30.77%	\$56.67	\$54.17	4.62%
		\$100.00-199.99	0	<u>\$0.00</u>	11	5	120.00%	<u>\$1,175.00</u>	<u>\$510.00</u>	130.39%	\$106.82	\$102.00	4.72%
		\$200.00-499.99	0	<u>\$0.00</u>	0	4	-100.00%	<u>\$0.00</u>	<u>\$900.00</u>	-100.00%	\$0.00	\$225.00	0%
		\$500.00-999.99	0	<u>\$0.00</u>	0	1	-100.00%	<u>\$0.00</u>	<u>\$600.00</u>	-100.00%	\$0.00	\$600.00	0%
		Total:	0	<u>\$0.00</u>	36	27	33.33%	<u>\$2,330.00</u>	<u>\$2,817.80</u>	-17.31%	\$64.72	\$104.36	-37.98%
9023	Walk for Wags												
		\$25.00-49.99	0	<u>\$0.00</u>	47	34	38.24%	<u>\$1,485.00</u>	<u>\$965.00</u>	53.89%	\$31.60	\$28.38	11.32%
		\$50.00-99.99	0	<u>\$0.00</u>	24	16	50.00%	<u>\$1,510.00</u>	<u>\$920.00</u>	64.13%	\$62.92	\$57.50	9.42%
		\$100.00-199.99	0	<u>\$0.00</u>	5	3	66.67%	<u>\$500.00</u>	<u>\$300.00</u>	66.67%	\$100.00	\$100.00	0.00%
		\$200.00-499.99	0	<u>\$0.00</u>	3	1	200.00%	<u>\$700.00</u>	<u>\$250.00</u>	180.00%	\$233.33	\$250.00	-6.67%
		\$500.00-											

	999.99	0	\$0.00	1	0	--.--%	\$500.00	\$0.00	--.--%	\$500.00	\$0.00	100.00%
Total:		0	\$0.00	80	54	48.15%	\$4,695.00	\$2,435.00	92.81%	\$58.69	\$45.09	30.15%
GRAND TOTAL:		226	\$24,184.58	1404	666	110.81%	\$137,209.81	\$57,216.54	139.81%	\$97.73	\$85.91	13.76%



Printed 12-13-2013 2:24 pm
HSPC - December 2013

Humane Society of Portage County Volunteer News!

Inside this issue are a few short articles

- Calendar
- Fur Ball Thank You
- Volunteer help needed
- Volunteer Appreciation Event
- Changes to Volunteer System announced
- Volunteer Statistics
- Adoption Successes
- Suggestion Box
- Volunteer Profiles
- Carole's Corner

Calendar

Monday December 9 11AM to Midnight –

Eat at Buffalo Wild Wings an 10% of your food order is donated to HSPC. Print discount tickets before you go they are at the end of this document.

Saturday December 14 11AM to 3PM –

HSPC Open House – Open to the public

Monday December 16 11AM to Midnight –

Eat at Buffalo Wild Wings an 10% of your food order is donated to HSPC. Print discount tickets before you go they are at the end of this document.



Save the Date for...

Santa Paws!

Photography by Rheanna Lynn Photography

December 14, 2013

11:00 a.m. - 3:00 p.m.

Calling all fuzzy, scaly, furry, feathery, fluffy friends—
Santa Paws is comin' to town!

Where: Humane Society of Portage County
3200 Iber Lane, Plover, Wisconsin 54467

What: Open House & Holiday Fundraiser

Packages Starting at \$15- Humans welcome to join the fun!
(More information to come soon!)



Humane Society of Portage County Volunteer News!

Thanks for helping us with Fur Ball!

Fur Ball is the Humane Society's annual fall event. In one night we raise a large portion of our annual budget. The event was held at the Holiday Inn on Friday October 18th. With your help we raised more than \$20,000.



Volunteers are desperately needed to help with:

Please contact Carole or Brett at volunteer.coordinator@hspcwi.org if you can help with any of these tasks

- Education Presenters
- Foster Caregivers
- Lobby Greeters
- Night time housekeepers
- Fundraisers
- Animal cage cleaning

Volunteer Appreciation Event

More than 70 volunteers, staff members and board members enjoyed socializing and a meal together on November 3. We are very appreciative of our volunteers. Pictures and the presentation that was displayed can be seen by clicking on this link:

<http://gallerysp.hspcwi-support.org/default.aspx?aid=58>



Humane Society of Portage County Volunteer News!

Changes to our volunteer system are being implemented

When we started recruiting and training volunteers using our new system in June we never expected how many wonderful volunteers we would meet. Over time some of our volunteers have relocated or found that their schedule does not allow volunteering. The shelter is a dynamic place and there are changes to how we care for animals occurring on a regular basis (see **Carole's Corner** below). To ensure everyone is working on the same set of procedures we will soon implement the following administrative rule: If you have not come to volunteer in the last 60 days you will be removed from the authorized volunteer list and your name card will be removed. If you would like to volunteer in the future, you will need to resubmit your online application and attend another orientation. The one exception to this rule is that we will not drop volunteers across the summer months. Many of our volunteers are college students that leave town for the summer.



Volunteer Statistics

In October 122 adults volunteered 1,252 hours and 15 youth volunteered 51 hours. We are extremely grateful for all of the help you provide. The animals that pass through our doors are even more grateful because the majority of the volunteered hours were dedicated to direct animal contact.

Adoption Successes for October

The following animals have been adopted to their forever homes:

Bunnies – Siegfried and Teller.

Cats - Adelpia, Andy, Bastille, Benny, Blaze, Brett, Brett, Bristol, Bryn, Cabela, Cadence, Calienta, Calista, Calley, Caprice, Carl, Carter, Catalina, Cherise, Clara, Clawdette, Cookie, Darrah, Darva, Dora, Dorito, Drake, Elm, Evergreen, Ghost, Gloria, Henry, Hombre, Izzy, Jabba, James Dean, Jameson, Jax, Jeeter, Jerry, Joey, Karma, Kraft, Leighton, Lickums, Livi, Marsh, Marta, Mowgli, Nessie, Nick, Olivia, Opal, Pink, Puma, Rueben, Rya, Saber, Sassy, Sheila, Sparky, Tanner, Taryn, Tinkerbelle, Tom and Turner

Dogs - Alpine, Bailey, Carley, Chase, Dawson, Dusty, Jack, Jaxon, Ju-Ju Bean, Lizzy, Max, Nicky, Pistol Pete, Toby and Woody

Humane Society of Portage County Volunteer News!

Suggestion Box

In an effort to encourage volunteers at HSPC to provide feedback, two "suggestion boxes" have been created to give volunteers an anonymous method of providing input. A digital suggestion box is now available. The web address is

<http://www.suggestionox.com/response/4QsYna>

The physical suggestion box is next to the Executive Director's office. You can contact Carole or Brett directly at volunteer.coordinator@HSPCWI.org or find us when we are at the shelter if you have questions or concerns about your experience as a volunteer.



One of our suggestions related to a Dog Run

Area for dogs to run? I know that you have outdoor cages and a nice walking path for the dogs, but I have learned that some dogs just need a good old run. Is there anyway you guys could fence in a small part of grass that the dogs could go out with volunteers and run around to burn off some energy? Thanks for all you do for the animals

We are adding a fenced in area to our wish list. However the area would not be like a dog park where multiple dogs and volunteers could use the run at the same time. Shelter dogs and the facilities we want and need are a bit different than those used by the general public. A dog run for the shelter would be used by a single dog and a single volunteer at a time. Shelter animals have a variety of personalities and temperaments and our volunteers have a variety of skills. Our goal is to keep the shelter dogs separated.



Volunteer Profiles

Andy Ruediger has been a volunteer since October 2012. Andy helps on a very frequent basis with our laundry. He is a member of our safety committee and helps present Hazardous Material training to new staff members and volunteers. Andy's career includes time spent as a cheese maker for three years and service in a paper mill for nine years. Andy enjoys hunting and is an avid motor cyclist. Andy is a member of the Experimental Aircraft Association (EAA) and is presently building a plane.

Humane Society of Portage County Volunteer News!

Carole's Corner

Hello fellow volunteers! In an effort to reduce animal confrontations and increase volunteer awareness and safety we have implemented some procedural changes.

We are in the process of implementing the following changes:

- We have assigned dogs 1 of 3 classifications; green, yellow or red. Green indicates the dog is generally an easy walker, yellow being intermediate and red being VERY difficult to walk, a hard puller or has some other special need.
- Volunteers with less than 15 hours of service are limited to green and yellow card dogs.
- Red dogs can only be walked by volunteers who have completed advanced dog handling training. These volunteers can be identified by having a red name tag.
- **When you have completed 15 hours of service and if you are interested in being a part of the Advanced Dog Handler team, please send an email to volunteer.coordinator@hspcwi.org to register for the advanced dog handling class.**

As always if you have any questions or would like some extra training please give me a call!
Carole Jeske Lead Volunteer/Volunteer Coordinator 715-340-2194

Name: **Mary**

Breed: **Pitt Bull/Mastiff Mix**

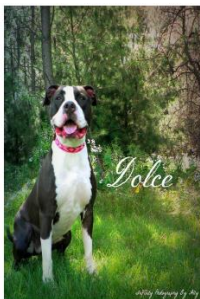


I don't care for: some other dogs so please watch me when you put me in the outdoor kennels.
I like: to learn tricks, play fetch, and go for walks.
I know: sit, down, shake, roll over, play dead, catch.
I need work on: my cage presentation, I am a gentle sweetheart once I get out of the shelter and out on a walk.
Please walk me with: my normal collar and leash.

YELLOW—MODERATELY DIFFICULT WALKER

Name: **Dolce**

Breed: **American Bulldog/Pitt Bull Mix**



I don't care for: other dogs, so watch me when putting me in the outdoor kennel.
I like: to chase squirrels so please keep ahold of my leash.
I know: sit, down, shake.
I need work on: not pulling on my leash when I go for walks.

RED—VERY DIFFICULT WALKER

Humane Society of Portage County Volunteer News!

Inside this issue are a few short articles

- Calendar
- Changes to Volunteer System implemented
- Help us keep our animals safe and healthy
- Volunteer Statistics
- Adoption Successes
- Carole's Corner

Calendar

Saturday December 14 11AM to 3PM –
HSPC Open House – Open to the public
<http://hspcwi.org/open-house.html> for more info.

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Save the Date for...

Santa Paws!

Photography by Rheanna Lynn Photography

December 14, 2013

11:00 a.m. - 3:00 p.m.

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3200 Iber Lane, Plover, Wisconsin 54467

What: Open House & Holiday Fundraiser
Packages Starting at \$15- Humans welcome to join the fun!
(More information to come soon!)



Humane Society of Portage County Volunteer News!

Help us keep our animals safe and healthy!

Many of our cats have minor medical problems or upper respiratory infections (URI). If they were people it would be called a cold. These cats need to remain quiet and a bit isolated from the healthy cats. Cats with fluorescent green cards on their cages **should not** be exercised by volunteers. Please allow them to rest and get better.

Changes to our volunteer system are being implemented

Approximately 100 volunteer records were removed last month. Only two folks needed to be reinstated. **Please remember to sign in when you visit.** We have several volunteers that take a winter vacation or are college students that are away from the shelter. If you have a regular history of volunteering we will not remove you. The majority of the volunteers that have been removed had zero to 1 hour of service.



Volunteer Statistics

In November 135 adults volunteered 1,084 hours and 15 youth volunteered 71 hours. We are extremely grateful for all of the help you provide. The animals that pass through our doors are even more grateful because the majority of the volunteered hours were dedicated to direct animal contact.

Adoption Successes for November

The following animals have been adopted to their forever homes:

Cats Adontis, Alyson, Bert, Bob, Boo Boo, Brewer, Caveman, Chloe, Chunk, Cue, Darva, Denali, Donald Driver, El Tigre, Fiona, G-Whilickers, James, Jeffery, Jezabelle, Kitty Kitty, Landon, Lane, Lelah, Lucca, Lucy, Macoy, Madelynne, Marco, Marie, Mellow, Mercer, Midnight, Molly, Monte, Nadia, Nathan, Nelly, Nikita, Nora, Patterson, Peaches, Peanut, Polly, Pompeii, Potter, Pumkin, Salem, Sarah, Sasha, Serena, Sparks, Spitfire, Stanford, Susie Q, Tatum, Teddy / Teddy Bear, Tippy, Truffles, Tux, Uma, Vy, Whitey & Winston.

Chinchilla Jasper.

Dogs Breaker, Bruno, Gracie, Holly, Magic, Nugget, Priscilla, Puff, Rosie, Shelly, Sweet Pea & Zander.

Guinea Pigs Lightning & Thunder.

Rabbits Shrimp & Stew.

Carole's Corner

Hello fellow volunteers. This month you get a few words from me – Brett Jarman. I am Carole's backup. Many of you know that Carole is student working toward a degree. Each December students everywhere are busy studying for final exams before the Christmas break. Carole is no exception – tests stress her, but they don't put a damper on her spirit. . Carole has found time to help us with our open house.

Carole is still taking questions and helping with training. If you have any questions or would like some extra training please give Carole a call! Carole Jeske Lead Volunteer/Volunteer Coordinator 715-340-2194



New Opportunities Coming in January

Several teachers and retired educators have been helping us develop training programs we can use in the class room or for groups that come to the shelter. If you are interested in becoming a presenter or working with children please contact us. We want to hold a train the trainer class in January.

HSPC Fundraising Program 2014

Budgetary goal of \$250,000.00

Things to consider:

1. Events
2. Appeal Campaigns
3. Grants
4. Sponsorship opportunities or significant donation
5. Outside events or other fundraisers – cannot budget for
6. Legacy program
7. Hire Alpha Dog Marketing or Fundraising consultant
8. Public Relations Outreach/Media/Good publicity to inspire support
9. ED and staff role
10. Board member involvement

Possible Events:

- February – HSPC Gala
- March - PAWS Campaign
- March - April – Canine Mayoral Caninedates Fundraiser
- May - Rummage Sale
- June 22 - Walk for Wags
- July - HSPC Open Golf Outing
- July - Summer Appeal letter
- October 18, 2014 - Fur Ball
- November- Holiday Appeal
- Year round - Fill the Van

Concerns

- Diminishing numbers and enthusiasm/time of fundraising volunteers
- Increased reliance on income from Fundraising

December board meeting goal (Wed, Dec. 18th)

- a. have concrete numbers on what each event or campaign raised
- b. have volunteer co-chairs for each event
- c. have volunteers willing to approach a company for sponsorship
- d. have volunteers to write grants
- e. have volunteer to create legacy program
- f. sponsorship opportunities for the year
- g. other ideas welcome!

Task force to further develop plan.