

Humane Society of Portage County

March 11, 2015 Board Information Package

Location: Education Room, HSPC, 3200 Iber Lane, Plover

5:00 PM Tour updates to medical center and discuss plans for 2015

5:30 PM Board Meeting

6:30 PM Adjourn

This package contains the following information

- Board Agenda
- Minutes from February meeting
- Executive Director Report
- Operations Committee Report
 - Board Member Committee Assignments
- Finance Committee Report –
 - Financial Statements (Final January Statements)
- Fundraising Committee Meeting – comments will be provided at the meeting
- Education Committee – No Meeting
- Information Technology Status Report
- Volunteer time report
- DonorPerfect report
- Significant Contributions to HSPC
- State Inspection report
- Animal Control Report
- Animal Activity Report



Board of Directors Meeting Agenda

March 11, 2015 5:30 pm

5:30 p.m.	Call to Order of Board Meeting	L. Redfield
5:32 p.m.	Approval of Minutes – February 11, 2015	Unable to meet no quorum
5:35 p.m.	Board Seating and Resignations	L. Redfield
5:37 p.m.	Committee Reports	
	a. Operations Committee	B. Jarman
	i. Executive Director's Report	R. Blaha
	b. Finance Committee	No meeting
	c. Fundraising Committee	L. Kawleski No meeting
	d. Education Committee	J. Redfield No Meeting
	e. Volunteer Committee	L. Kawleski No Meeting
	f. Governance Committee	A. Barrett No Meeting
	g. Nominating Committee	L. Redfield No Meeting
6:00 p.m.	Old Business	L. Redfield
	a. Continue work on strategic plan	B. Jarman
6:25 p.m.	New Business	L. Redfield
6:30 p.m.	Adjourn	L. Redfield



Humane Society of Portage County Board of Directors

Meeting Minutes

February 11, 2014

1. Call to order – L. Redfield

Meeting was called to order at 5:50 p.m.

2. Roll Call – L. Redfield

Present: Ann Barrett, Myra Westphal, Brett Jarman, Linda Redfield, Jared Redfield, Sheila Kessler, Lyne Kawleski, Bruce Schenk, Lisa Kunst, Kelly Higgs, Jenny Knutson, Ron Blaha, Executive Director

Absent: Dennis Schenk, Ken Higgs

3. Approval of Minutes with corrections – / no minutes from January meeting, no quorum

4. Board Seatings and Resignations Jenny Knutson elected to board by unanimous email vote

5. Update on selection of executive director

Extended an offer to Chris Langenfeld for the position of Executive Director, he has accepted.

6. Committee Report

a. Operations Committee –

i. Executive Director's Report – Ron Blaha -

1. Pet of the week in Buyer's Guide sponsored by Jay Mar's
2. Transferring cats out to Wisconsin Humane Society. Process is working to keep populations down.
3. Reported on two funding application's, Ho Chunk and Monsanto
4. Letter set to Sentry asking to put us on the matching gift program.
5. Updated SOP

ii. Operations Issues

1. Update on plans from last year. Looking at increasing contracts with other shelters to do spay and neuter.

b. Finance Committee.

a. Overview of investments

c. Fundraising Committee

- a. Goal to make sponsorship mailing materials. Decided to change name of Fur Ball to Fur Fest. Set fundraising goals for each event. Looking for board volunteers to chair or co-chair events.

b.

d. Education Committee –no report

e. Volunteer Committee – no report

f. Governance Committee- no report

g. Nominating Committee- no report

7. Old Business

Strategic Planning. First goal- Fund raising looking for opportunity to engage a fundraising person to seek new sources of funding with a goal toward commission.

Second Goal- Board Composition- Look for members that have ability to contribute.

8. New Business

9. Adjourned at 6:47 pm

Office/Animal Care Manager Report (from Jaime Jones)

- February 3rd attended the UWSP Volunteer Fair which provided our non-profit and other organizations an opportunity to introduce students to our volunteer needs.
- February 14th attended an “Equine and Other Large Livestock Rescues” seminar to learn about the basics of how to respond to On-Road and Off-Road Large Animal Rescue (LAR) incidents. (Seminar content explained in Humane Officer’s report.
- February 19th attended Payroll Law class through Fred Pryor
- Created 3 example cases to review with Brett and use as samples for Humane Officer portion of Shelter Track.
- Bi-weekly Payroll, Monthly Accounting and Animal Care Lead.
- Animal Population Graph (See exhibit 2).
- Completed the annual appraisal reviews.
- Mickey and Gabby are presently training as HSPC receptionists to fill potential voids.

Adoption Coordinator Progress Report (from Amanda Tucker)

- The month of February was a very quiet month for the adoption area so time was spent preparing the Foster Caregiver, Adoption Manual and Animal Behavior Manual to be added to the Intranet so that we have all of our protocols and manual materials on electronic media.
- Amanda has been working with Ron to establish a stronger euthanasia protocol going forward. Tools to help determine the pet’s quality of life and risk to our community are being put together using information and practices from other shelters.
- The Buyers Guide continues to run the Pet of the Week ads. The Buyer’s Guide has been a great way to reach out to a different generation that Facebook and Petfinder does not. We have been able to place some of our senior pets into loving forever homes because of Jay Mar sponsoring the ad.
- The online adoption application process is now working thanks to Brett’s hard work! Adopters are able to easily fill out adoption applications online by typing in the fields instead of printing out the paper document and scanning or faxing it to the shelter. An added bonus to the online applications is the customer’s information automatically uploads to Shelter Track.
- During the month of February we only needed to transfer 14 cats to Wisconsin Humane to bring our population to a manageable number. 36 cats were adopted in February and 11 dogs.
- As of February 28th the shelter had 32 cats and 14 dogs.

Medical Staff Progress Report (from Kim Peacock, DVM)

January spay/neuter/dental/other surgery numbers include:

Canine: Spay 03 / Neuter 04 / Dentals 03 / Other 03

Feline: Spay 16 / Neuter 06 / Dentals 03 / Other 04

Animal numbers are down so there has been time to make progress on other projects.

- We have done our first out of shelter work for another shelter and a full-time student's cat. It has also been a good month for providing assistance to shelter staff with the needs of their pets.
- The new surgery room and prep area are ready for use. Many equipment quotes are in, and once purchasing decisions are made, substantial increase in efficiency should be noted. Air flow was fixed, walls painted, and equipment and supplies moved into place. The med office is moved into its final place (hopefully).
- Med team will track disease treatments starting in March, in order to ascertain a more accurate view of what the health status is with our shelter population. We are also starting to put the Asilomar status of animals at intake and (hopefully) at exit from the shelter in their records. This tracks the health and treatability of an animal. It will probably take a month to get the kinks worked out for the team, but this system has been used at other shelters.
- Dr. Kim was gone Feb 23-March 2 for family business.
- Connie took an online continuing education course regarding shelter disease
- Alyssa attended a hands-on small mammal anesthesia lab course at the UW School of Veterinary Medicine.
- Connie has continued to stay off of her injured ankle and work on Shelter Track most of the month.

Humane Officers Progress Report (from Emily Carlson)

- A "Cold Weather" letter was developed by Lance to send/give to people who have been identified for leaving their animal out in the cold.
- A field/drop box has been added to the Animal Complaint form in order to track our calls better for reporting purposes each month
- Deann attended the "Equine and Other Large Livestock Rescues" seminar in Madison. We have had an increase in large animal calls. Key Concepts introduced include: livestock senses and behavior; critical concepts for a successful rescue; things to remember on scene; principles for working with recumbent animals. Safety in Action includes: positioning while working around livestock; emergency halter; equipment, and examples of manipulation techniques. Advanced Concerns & Concepts include: an overview of rescue glides; lifting systems; mud entrapment; water / ice issues; trailer accidents. Lab sessions included session about emergency halters, rolling a cast horse, positioning around a down horse, and realistic rescue kit and first aid kit and bandaging.
- Commercial animal establishment inspections are complete.

Executive Director (from Ron Blaha)Fundraising/Events/Donations

- Ho Chunk Nation denied our Walk for Wags donation request for \$2,500.

Meetings

- 02/03/15: Erin Carter from the Department of Agriculture did a “Dog Seller and Dog Facility Operator Inspection” – compliant in all categories
- 02/09/15: Operations Committee Meeting
- 02/11/15: HSPC Board Meeting
- 02/12/15: All Staff Meeting. Mikhail (our insurance agent) and Sheila Kessler (attorney/HSPC board member) attended the meeting to discuss and review our worker’s compensation costs and liability issues respectively.
- 02/18/15: Team Schierl Meeting to discuss and secure their Walk for Wags Sponsorship and provide them an update of HSPC activity. Team Schierl agreed to be a sponsor.
- 02/25/15: Plover Fire Department did a fire inspection – everything ok.
- 02/26/15: Per Mar Security did a security inspection of our Per Mar system – everything ok.
- 02/26/15: Met with Mike Dudas of Len Dudas Motors to discuss and secure their Golf Outing Sponsorship. Mike agreed to be the hole-in-one sponsor and also a “Leader of the Pack” sponsor

Building / Grounds / Equipment: The roofing structure over our outdoor kennels has been added to our insurance coverage. The annual cost is only \$20 with the value of the kennel roof being \$20,000.

Safety: Our insurance company provided us with a generic safety manual that potentially could be used as the HSPC safety manual with some edited changes.

Activities

- The Portage County Retired and Senior Volunteer Program (RSVP) asked us to complete an assessment of our work environment that ensures the safety of all volunteers who provide assessment of their work environment to ensure safe working conditions for all RSVP volunteers who provide us with service. (See exhibit 3)
- Provided wording for “Last Will and Testaments” for a lady who requested this information. She and her husband will use the information to include our HSPC in their wills.
- 02/13/15: Received an email from NRG Media – they agreed to be a sponsor for Fur Fest this year.
- Working on a euthanasia policy which will include an overview of our policy, a pet evaluation matrix which was provided by the Dane County Humane Society, a pet quality life scale, a decision tree, and a HSPC euthanasia protocol.
- Cover letter for our HSPC newsletter completed.
- Wisconsin DFI - Division of Corporate and Consumer Services has accepted and filed the electronic annual report for HUMANE SOCIETY OF PORTAGE COUNTY, INC.

Exhibit 1

Things to consider when adopting pet

As a shelter that serves the community by taking in strays and surrenders, this topic is especially important because we not only want to prevent animals from having to come to the shelter, but also make sure that animals being adopted stay in their forever homes.

One of the most common reasons pets are surrendered to the shelter is because the owners cannot afford to alter the pet and keep up with regular maintenance. The term "free pet" is never true, even if the pet is already altered and current on vaccinations. Pets still need regular vet exams and, in most communities, need an annual license.

If you are thinking about adopting a "free" pet, call your local veterinarian and find out how much it will cost to spay or neuter your new pet.



Amanda
Tucker

If your landlord requires cats to be declawed, find out if you can afford to have this surgery

done. Getting a free pet can cost hundreds of dollars. Shelter pets are already spayed or neutered, have their vaccinations and in some cases have been declawed by the previous owner.

The second most common reason pets are surrendered is because their owners move and can't take the pet with them. No one can predict the future, but if you think you might be moving, check availability for housing that allows pets. If you know that you are moving and cannot take your pet with you, do not wait until the last minute to surrender

the pet to the shelter. Always contact family and friends before coming to the shelter to surrender.

Another common issue that brings cats into shelters is urinating outside of the litter box. The Humane Society of Portage County takes in several surrenders a year and a vast majority of cat surrenders are due to litter box issues. It has been our experience that more often than not the pet is suffering from a urinary tract infection and is cleared up after a dose of antibiotics. These cats are adopted into homes after the infection is cleared up and go on to live long and happy lives.

Pets also need additional medical care such as flea, tick and heartworm preventatives. Preventing your pet from getting heartworm seems costly, but think about the cost you would incur if your pet got

heartworms and you had to treat it.

Having a pet is a joy that every human should be able to partake in, but if you are unable to provide care to a pet, for their sake, please hold off until you are better prepared.

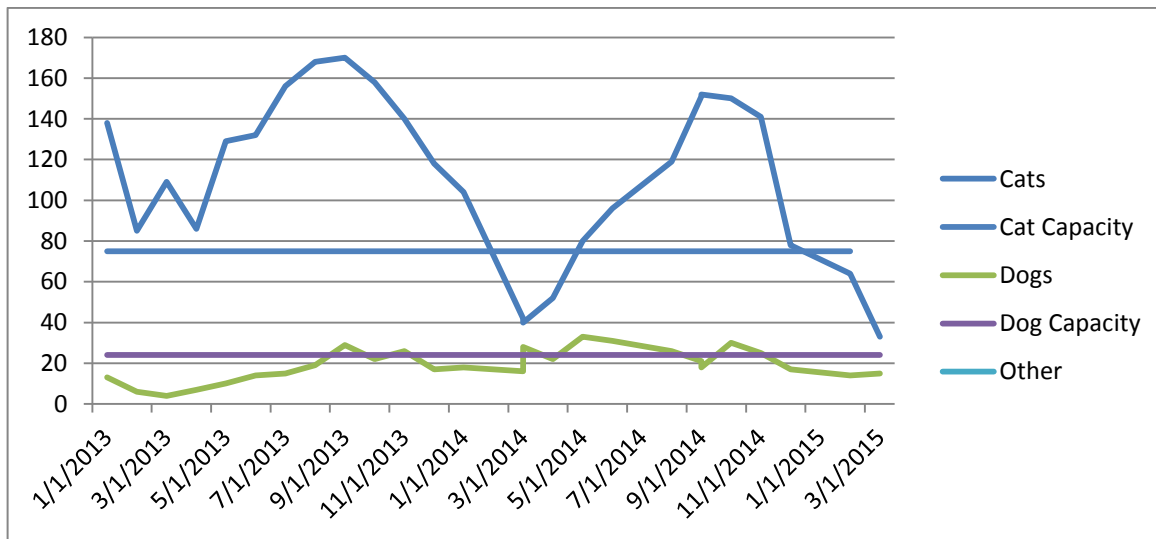
Make sure that you have the room, time and resources to give to a pet. If now isn't the right time for you to adopt, perhaps you can get your "animal fix" by volunteering at an animal shelter or becoming a foster caregiver.

If you are ready to adopt and have been thinking about a cat, check out the Humane Society of Portage County during the month of February. Our senior cats (ages 6 years and older) have waived adoption fees.

Amanda Tucker is adoption coordinator for the Humane Society of Portage County.

Exhibit 2

Animal Population as of 3/02/15: Cats: 33 / Dogs: 15



Note: The graph depicts the population at the beginning of the month and does not reflect the highs and lows that occur during the month.

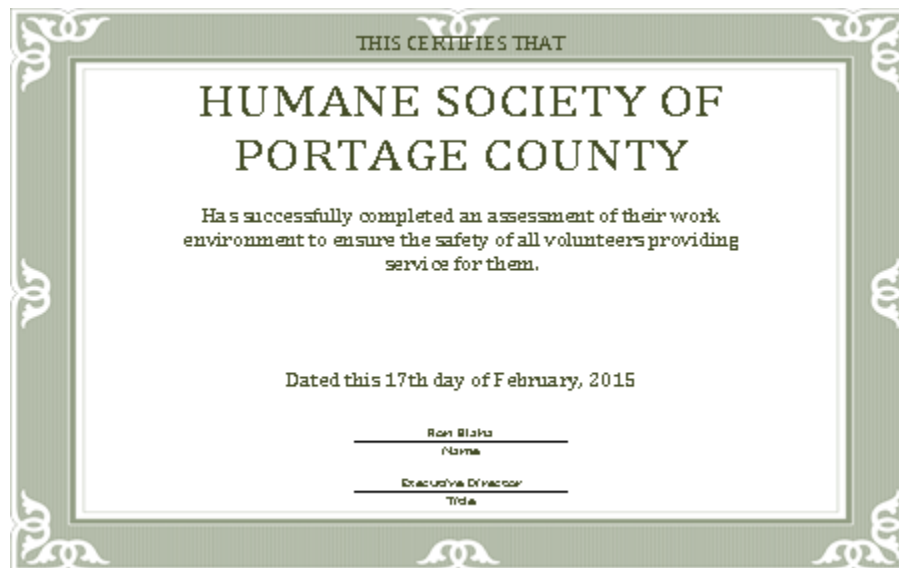


Exhibit 3



Operations Committee Report

March 9, 2015 – 5:30PM

Present: Lyne Kawleski, Shelia Kessler, Dennis Schenk, Brett Jarman

- Reviewed pricing and options for vet services provided to low income and other shelters
 - CAP services recommends we use 185% of poverty as set by Federal Government. This level still qualifies for WIC support

The Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) provides Federal grants to States for supplemental foods, health care referrals, and nutrition education for low-income pregnant, breastfeeding, and non-breastfeeding postpartum women, and to infants and children up to age five who are found to be at nutritional risk.

Kim has provided an analysis of other providers in the area and suggested rates for our shelter.

- Discussed HSPC strategic goals
 - Recommended goals are:
 - Establish a well rounded board of active directors.
 - Acquire a fundraising consultant to assist with the marketing of HSPC and fundraising.
 - Recommended second step is to form an adhoc committee for each of these goals to develop an implementation plan.
- Discussed expectations list for new executive director. Items are being refined by the members of the operations committee. These are simple statements not to the level of objectives. Examples are:
 - Attend the monthly board meetings
 - Attend & participate in the 3 major fund raising events
 - Responsible for the creation of 3 newsletters per year (Feb, May, September)
 - Responsible for two annual appeal letters (June & November)

2015 Federal Poverty Income Guidelines				Jan. 22, 2015
(100% of Poverty)				
Household Size	Annual	Quarterly	Monthly	Hourly
1	\$11,770	\$2,943	\$981	\$5.66
2	\$15,930	\$3,983	\$1,328	\$7.66
3	\$20,090	\$5,023	\$1,674	\$9.66
4	\$24,250	\$6,063	\$2,021	\$11.66
5	\$28,410	\$7,103	\$2,368	\$13.66
6	\$32,570	\$8,143	\$2,714	\$15.66
7	\$36,730	\$9,183	\$3,061	\$17.66
8	\$40,890	\$10,223	\$3,408	\$19.66
For each additional member, add	\$4,160		\$347	
(125% of Poverty)				
Household Size	Annual	Quarterly	Monthly	Hourly
1	\$14,713	\$3,678	\$1,226	\$7.07
2	\$19,913	\$4,978	\$1,659	\$9.57
3	\$25,113	\$6,278	\$2,093	\$12.07
4	\$30,313	\$7,578	\$2,526	\$14.57
5	\$35,513	\$8,878	\$2,959	\$17.07
6	\$40,713	\$10,178	\$3,393	\$19.57
7	\$45,913	\$11,478	\$3,826	\$22.07
8	\$51,113	\$12,778	\$4,259	\$24.57
For each additional member, add	\$5,200		\$433	
(150% of Poverty)				
Household Size	Annual	Quarterly	Monthly	Hourly
1	\$17,655	\$4,414	\$1,471	\$8.49
2	\$23,895	\$5,974	\$1,991	\$11.49
3	\$30,135	\$7,534	\$2,511	\$14.49
4	\$36,375	\$9,094	\$3,031	\$17.49
5	\$42,615	\$10,654	\$3,551	\$20.49
6	\$48,855	\$12,214	\$4,071	\$23.49
7	\$55,095	\$13,774	\$4,591	\$26.49
8	\$61,335	\$15,334	\$5,111	\$29.49
For each additional member, add	\$6,240		\$520	
(185% of Poverty)				
Household Size	Annual	Quarterly	Monthly	Hourly
1	\$21,775	\$5,444	\$1,815	\$10.47
2	\$29,471	\$7,368	\$2,456	\$14.17
3	\$37,167	\$9,292	\$3,097	\$17.87
4	\$44,863	\$11,216	\$3,739	\$21.57
5	\$52,559	\$13,140	\$4,380	\$25.27
6	\$60,255	\$15,064	\$5,021	\$28.97
7	\$67,951	\$16,988	\$5,663	\$32.67
8	\$75,647	\$18,912	\$6,304	\$36.37
For each additional member, add	\$7,696		\$641	
(200% of Poverty)				
Household Size	Annual	Quarterly	Monthly	Hourly
1	\$23,540	\$5,885	\$1,962	\$11.32
2	\$31,860	\$7,965	\$2,655	\$15.32
3	\$40,180	\$10,045	\$3,348	\$19.32
4	\$48,500	\$12,125	\$4,042	\$23.32
5	\$56,820	\$14,205	\$4,735	\$27.32
6	\$65,140	\$16,285	\$5,428	\$31.32
7	\$73,460	\$18,365	\$6,122	\$35.32
8	\$81,780	\$20,445	\$6,815	\$39.32
For each additional member, add	\$8,320	11	\$693	

Board Members

Committees

February 2015

Last Name	First Name	Title							total
			Executive	Operations	Fund Raising	Finance	Volunteer	Education	
Redfield	Linda	President	X			X		X	3
Jarman	Brett	Vice President	X	C	X		X		4
Kessler	Sheila	Secretary	X	X				X	3
Schenk	Bruce	Treasurer	X	X		C			4
Barrett	Ann	Director			C				1
Higgins	Kelly	Director			X				1
Higgins	Ken	Director			X				1
Kawleski	Lyne	Director		X	C		C		3
Kelble	Tom	Director			X			X	2
Knutson	Jenny	Director							
Kunst	Lisa	Director			X				1
Redfield	Jared	Director						C	1
Schenk	Dennis	Director		X		X			2
Westphal	Myra	Director			X				1
13 board members	Total		4	5	8	3	2	4	

Committee

Meets

Operations	Last Monday of month (Or first Monday of the month depending on the calendar)
Finance	Last Wednesday of the month (or First Wednesday of the month depending upon the calendar)
Fund Raising	Various Saturday Mornings & before board meeting
Volunteer / HR	adhoc committee
Education	Various lunch meetings (typically the Friday before the board meeting)

All meetings are subject to change based on the needs of HSPC.



Finance Committee Report

- No meeting this month .



Fundraising Committee Report

- No meeting this month .Next meeting scheduled for Saturday March 14



Education Committee Report

- No Meeting this month



Volunteer Committee Report

- No Meeting this month

HUMANE SOCIETY OF PORTAGE COUNTY INC
Balance Sheet
As of January 31, 2015

	<u>Jan 31, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
1005 · Petty cash	100.00
1032 · Associated Bank checking	8,715.48
1034 · US Bank checking	24,055.07
1042 · Associated Bank money market	65,982.30
1043 · Pay Pal account	8,371.47
1047 · Stevens Point Post Office	20.09
Total Checking/Savings	<u>107,244.41</u>
Accounts Receivable	
11000 · Accounts Receivable	301.20
Total Accounts Receivable	<u>301.20</u>
Other Current Assets	
1045 · Capital Expenditure Fund	153,694.87
1046 · Schlieper Fund	199,781.91
1048 · Community Foundation Endowment	116,227.85
12101 · Prepaid Expense	400.00
12102 · Prepaid Insurance	6,931.00
12105 · Inventory-Merchandise	2,515.73
Total Other Current Assets	<u>479,551.36</u>
Total Current Assets	587,096.97
Fixed Assets	
1500 · Land	109,061.00
1502 · Land improvements	114,058.70
1503 · A/D - land improvements	-87,013.01
1512 · Building	1,256,437.17
1514 · A/D - building	-222,766.83
1520 · Building improvements	33,531.80
1521 · A/D - building improvements	-1,228.44
1530 · Shelter equipment	143,577.05
1531 · A/D - shelter equipment	-126,125.85
1540 · Office equipment	34,530.51
1541 · A/D - office equipment	-20,678.76
1545 · Spay/neuter equipment	17,772.34
1546 · A/D - spay/neuter equipment	-16,742.03
1550 · Vehicles	28,965.59
1551 · A/D - vehicles	-27,117.83
Total Fixed Assets	<u>1,236,261.41</u>
TOTAL ASSETS	<u><u>1,823,358.38</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2011 · Associated Bank-Visa	1,835.69
2014 · Kwik Trip Card	171.18
Total Credit Cards	<u>2,006.87</u>
Other Current Liabilities	
2010 · Unearned contract income	42,178.83
2030 · Dog licenses payable	556.00
2040 · Wisconsin sales tax payable	182.17
2300 · Accrued wages	9,923.34
Total Other Current Liabilities	<u>52,840.34</u>
Total Current Liabilities	<u>54,847.21</u>
Total Liabilities	54,847.21
Equity	

1:53 PM

03/05/15

Accrual Basis

HUMANE SOCIETY OF PORTAGE COUNTY INC

Balance Sheet

As of January 31, 2015

	<u>Jan 31, 15</u>
3040 · Retained earnings	1,802,748.16
32000 · Unrestricted Net Assets	-21,303.52
Net Income	-12,933.47
Total Equity	<u>1,768,511.17</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,823,358.38</u></u>

Humane Society of Portage County

Profit Loss Budget Performance

January 2015

	Jan 15	Budget	Jan 14	Jan-Dec 14	Annual Budget
Ordinary Income/Expense					
Income					
4000 · Dog adoption income	2,050.00	2,500.00	2,003.00	28,800.00	30,000.00
4010 · Cat adoption income	1,250.00	1,500.00	1,985.00	18,785.00	18,000.00
4030 · Surrender income	730.00	416.67	310.00	5,180.00	5,000.00
4040 · Dog redemption income	60.00	416.67	150.00	3,676.25	5,000.00
4050 · Cat redemption income	20.00	58.33	0.00	677.92	700.00
4080 · Quarantine income	0.00	150.00	167.00	1,457.00	1,800.00
4085 · Dog Training Income	385.00	166.66	750.00	2,220.00	2,000.00
4116 · Rabies fee income	0.00	250.00	25.00	400.00	3,000.00
4120 · Miscellaneous shelter income	0.00	0.00	81.00	462.00	0.00
4130 · Boarding fee income	60.00	333.34	225.00	3,390.75	4,000.00
4135 · Vaccination fee income	0.00	250.00	0.00	287.00	3,000.00
4210 · County contract income	21,089.42	21,008.34	20,665.08	247,980.96	252,100.00
4300 · MERCHANDISE SALES					
4310 · Merchandise Sales	54.00	166.66	29.22	1,246.57	2,000.00
Total 4300 · MERCHANDISE SALES	54.00	166.66	29.22	1,246.57	2,000.00
Total Income	25,698.42	27,216.67	26,390.30	314,563.45	326,600.00
Expense					
50000 · SHELTER EXPENSES					
5000 · Shelter payroll expense	28,710.23	32,375.00	25,272.89	320,194.18	388,500.00
5005 · Shelter payroll tax expense	1,760.22	2,333.34	1,933.38	26,468.81	28,000.00
5010 · Shelter unemployment expense	625.90	1,166.66	550.97	3,932.40	14,000.00
5012 · Medical Reimbursement	0.00	250.00	0.00	4,013.77	3,000.00
5015 · Shelter supply expense	967.03	1,666.66	1,349.96	16,851.00	20,000.00
5020 · Shelter equipment expense	0.00	166.66	0.00	0.00	2,000.00
5025 · Shelter equip repair and mainte	0.00	250.00	0.00	1,822.08	3,000.00
5028 · Animal control expense	0.00	41.66	0.00	0.00	500.00
5035 · Shelter vet expense	194.90	416.66	167.00	35,883.54	5,000.00
5037 · Medical supply expense	2,153.39	2,000.00	389.17	24,396.37	24,000.00
5050 · Shelter uniform expense	0.00	41.66	0.00	0.00	500.00
5052 · Humane Officer uniform expense	166.50	83.34	0.00	166.50	1,000.00
5060 · Shelter travel	0.00	83.34	12.64	1,032.61	1,000.00
5065 · Shelter staff training	355.00	83.34	0.00	523.41	1,000.00
5067 · Shelter Humane Officer training	270.00	125.00	0.00	1,829.66	1,500.00
5096 · Rabies tag expense	0.00	100.00	70.41	0.00	100.00
5097 · Microchip expense	2,048.90	1,000.00	0.00	7,401.63	12,000.00
5099 · Miscellaneous shelter expense	61.99	166.66	151.00	1,316.39	2,000.00
Total 50000 · SHELTER EXPENSES	37,314.06	42,349.98	29,897.42	445,832.35	507,100.00
5018 · MERCHANDISE-COGS	0.00	250.00	0.00	599.05	3,000.00
52000 · SPAY/NEUTER EXPENSES					
5215 · Spay/neuter supplies	345.14	1,250.00	556.35	1,491.36	15,000.00
5235 · Spay/neuter vet expense	0.00	0.00	590.00	12,148.65	
5237 · Spay/neuter medical supplies	0.00	0.00	0.00	228.05	
5270 · Spay/neuter medical license	0.00	0.00	0.00	25.00	
Total 52000 · SPAY/NEUTER EXPENSES	345.14	1,250.00	1,146.35	13,893.06	15,000.00
55000 · VEHICLE EXPENSES					
5510 · Vehicle maintenance & repair e	0.00	250.00	578.73	2,221.03	3,000.00
5520 · Vehicle insurance expense	377.11	391.66	387.20	4,288.30	4,700.00

Humane Society of Portage County

Profit Loss Budget Performance

January 2015

5530 · Vehicle gas	230.36	400.00	302.60	4,576.32	4,800.00
5535 · Mileage reimbursement	0.00	83.34	169.68	851.67	1,000.00
5550 · Cellular phone expense	0.00	150.00	301.98	1,920.92	1,800.00
Total 55000 · VEHICLE EXPENSES	607.47	1,275.00	1,740.19	13,858.24	15,300.00
65000 · EDUCATION EXPENSES					
6610 · Video expense	0.00	100.00	180.00	1,080.00	1,200.00
Total 65000 · EDUCATION EXPENSES	0.00	100.00	180.00	1,080.00	1,200.00
70000 · ADMINISTRATIVE EXPENSES					
7000 · Office supply expense	737.82	250.00	0.00	2,305.74	3,000.00
7001 · Humane Officer supplies	0.00	41.66	0.00	0.00	500.00
7020 · Office equipment repair & maint	0.00	100.00	0.00	375.00	1,200.00
7030 · Advertising expense	0.00	291.66	0.00	190.00	3,500.00
7050 · Dues and membership expense	100.00	41.66	110.00	575.00	500.00
7060 · Subscriptions expense	412.70	750.00	281.00	8,386.68	9,000.00
7070 · License and application fees	0.00	58.34	0.00	2,025.63	700.00
7080 · Accounting - in house	105.48	416.66	117.97	3,389.86	5,000.00
7110 · Postage expense	0.00	416.66	197.14	4,843.48	5,000.00
7120 · Telephone expense	194.66	200.00	193.87	2,332.05	2,400.00
7125 · Internet expense	131.95	58.34	95.95	699.80	700.00
7140 · Outside services					
7141 · Attorney Fees	-250.00		0.00	4,207.25	
7140 · Outside services - Other	500.00	1,666.66	1,500.00	18,875.00	20,000.00
Total 7140 · Outside services	250.00	1,666.66	1,500.00	23,082.25	20,000.00
7150 · Bank charges	405.85	208.34	287.42	2,746.57	2,500.00
7160 · Insurance - workers compensatio	0.00	833.34	0.00	11,803.00	10,000.00
7165 · Insurance directors & officers	66.67	75.00	75.29	819.51	900.00
Total 70000 · ADMINISTRATIVE EXPENSES	2,405.13	5,408.32	2,858.64	63,574.57	64,900.00
75000 · HOUSING EXPENSES					
7500 · Building repair & maint expense	95.00	833.34	1,741.37	18,871.32	10,000.00
7505 · Security monitoring expense	0.00	41.66	0.00	332.88	500.00
7510 · Heat and electricity expense	2,888.93	2,500.00	2,905.67	30,410.70	30,000.00
7515 · Trash removal	240.66	250.00	216.05	2,814.09	3,000.00
7517 · Snowplowing	0.00	83.34	150.00	150.00	1,000.00
7520 · Water and sewer expense	0.00	583.34	1,693.60	6,788.00	7,000.00
7540 · Insurance property & casualty	66.67	83.34	75.29	827.85	1,000.00
Total 75000 · HOUSING EXPENSES	3,291.26	4,375.02	6,781.98	60,194.84	52,500.00
8000 · IN-KIND DONATIONS					
8010 · IN KIND DONATIONS	0.00	0.00	0.00	-18,488.94	0.00
8015 · In-Kind Shelter Supplies	0.00	0.00	0.00	10,019.98	0.00
8055 · In Kind-Conference Expense	0.00	0.00	0.00	1,666.72	0.00
8060 · In Kind Donations-Office Supply	0.00	0.00	0.00	3,010.01	0.00
8065 · In Kind Donations-Office R & M	0.00	0.00	0.00	454.29	0.00
8080 · In Kind Donation-Building R & M	0.00	0.00	0.00	1,456.93	0.00
Total 8000 · IN-KIND DONATIONS	0.00	0.00	0.00	-1,881.01	0.00
Total Expense	43,963.06	55,008.32	42,604.58	597,151.10	659,000.00

Humane Society of Portage County

Profit Loss Budget Performance

January 2015

Net Ordinary Income	-18,264.64	-27,791.65	-16,214.28	-282,587.65	-332,400.00
Other Income/Expense					
Other Income					
85000 · FUNDRAISING INCOME					
8500 · Membership income	0.00	0.00	0.00	140.00	0.00
8520 · Gifts and donations income	2,461.41	5,416.66	8,271.11	98,797.24	65,000.00
8530 · Honorarium income	200.00	166.66	250.00	4,852.56	2,000.00
8900 · Interest income	3.50	416.66	16.69	82.26	5,000.00
8901 · Dividend income	0.00	416.66	0.00	0.00	5,000.00
9000 · Neuter sponsor income	0.00	291.66	100.00	3,010.50	3,500.00
9001 · Memorial income	180.00	1,416.66	1,660.00	24,221.44	17,000.00
9002 · Can donation income	694.61	541.66	373.82	6,257.85	6,500.00
9003 · Paws income	0.00	0.00	0.00	13.00	0.00
9004 · Spay/neuter clinic income	0.00	416.66	0.00	0.00	5,000.00
9005 · Kevin Ford golf outing income	0.00	0.00	0.00	17,134.00	14,000.00
9006 · Microchip clinic income	0.00	41.66	0.00	120.00	500.00
9013 · Fur ball income	0.00	0.00	0.00	24,170.41	25,000.00
9023 · Walk for Wags income	0.00	0.00	0.00	15,921.00	15,000.00
9032 · Aluminum can recycling income	296.80	375.00	202.80	4,583.70	4,500.00
9300 · In-house fundraising income	0.00	83.34	0.00	3,707.14	1,000.00
9400 · Miscellaneous fund raising inco	53.00	1,250.00	100.00	46,709.25	15,000.00
9410 · Appeal income	1,632.46	5,000.00	2,750.00	48,376.27	60,000.00
9450 · Miscellaneous other income	25.63	83.34	27.03	265.95	1,000.00
Total 85000 · FUNDRAISING INCOME	5,547.41	15,916.62	13,751.45	298,362.57	245,000.00
9499 · Sales tax discount	10.00	10.00	10.00	120.00	120.00
Total Other Income	5,557.41	15,926.62	13,761.45	298,482.57	245,120.00
Other Expense					
8909 · Investment fees expense	0.00	0.00	0.00	0.00	5,000.00
9500 · FUNDRAISING EXPENSES					
9513 · Fur ball expense	0.00	0.00	0.00	2,192.88	2,400.00
9523 · Walk for the Wags expense	0.00	0.00	0.00	3,049.35	3,800.00
9535 · Kevin Ford golf outing expense	226.24	0.00	0.00	5,567.95	5,500.00
9900 · Miscellaneous fund raising expe	0.00	125.00	0.00	3,525.57	1,500.00
9910 · Appeal expense	0.00	0.00	0.00	7,917.31	16,000.00
Total 9500 · FUNDRAISING EXPENSES	226.24	125.00	0.00	22,253.06	29,200.00
9970 · Bad debt expense	0.00	83.34	-767.28	1,941.08	1,000.00
9980 · Interest expense	0.00	0.00	0.00	9.96	0.00
9990 · NSF checks	0.00	25.00	0.00	464.98	300.00
9995 · Miscellaneous other expense	0.00	0.00	0.00	2.53	0.00
Total Other Expense	226.24	233.34	-767.28	24,671.61	35,500.00
Net Other Income	5,331.17	15,693.28	14,528.73	273,810.96	209,620.00
Net Income	-12,933.47	-12,098.37	-1,685.55	-8,776.69	-122,780.00



SPONSORED BY:



DATE: Sunday, June 28th 2015 **PLACE:** Pioneer Pfiffner Park

1.5 mile walk for dogs and their humans, fun activities for animal lovers, music, demonstrations, vendors, and a basket raffle. 250 participants

 **GREAT DANE SPONSOR** ☐ \$5,000 (1 AVAILABLE) **SOLD TEAM SCHIERL COMPANIES**

- 50,000+ People, 2-3 months TV and Radio interviews
- 7,500 HSPC newsletters March and May issues
- 7,000 Paid circulation article and/or ad in the Stevens Point Journal
- 7,000 Paid circulation article and/or ad in The Portage County Gazette
- 250 Promotional posters distributed
- 250 T-shirts with your company logo on front and back Your company receives 5 complimentary shirts

- Promotional signage in advance and banners at event
- 6,000 Visits per month on HSPC website. Your company logo and URL added to HSPC site
- 200 Company flyers in goody bag
- 5,000 Followers on HSPC Facebook page
- Your company logo/name mentioned 4 times
- 250 Active volunteers receive monthly Facebook newsletter
- 100,000+ media impressions*

Deadline February 16, 2015

 **LABRAD OR RETRIEVER SPONSOR** ☐ \$2,500 (2 AVAILABLE)

- 7,500 HSPC newsletters for May issue
- 7,000 Paid circulation article and/or ad in The Portage County Gazette
- 250 Promotional posters distributed
- 250 T-shirts with your company logo on the back
- Your company receives 2 complimentary shirts
- Signage at event

- 6,000 Visits per month on HSPC website Your company as a rotating name
- 200 Company flyers in goody bag
- 5,000 Followers on HSPC Facebook page
- Your company logo/name mentioned 2 times
- 250 Active volunteers receive monthly Facebook newsletter
- 30,000+ media impressions*

Deadline March 15, 2015

 **PERSIAN CAT SPONSORS** ☐ \$500 (10 AVAILABLE)

- Company logo on back of shirt approx. 2" x 2"

- Thank you in HSPC newsletter

Deadline June 5, 2015

 **HAMSTER EXHIBITORS** ☐ \$50 (10 AVAILABLE) + \$25 OR MORE RAFFLE ITEM

- Booth space at event, under tent (exhibitor provides all equipment for vending)

Deadline June 5, 2015

YES!

SIGN ME UP TO BE A SPONSOR!

Name _____
Company _____
Phone _____

Sponsorship Level _____
Check Endorsed For _____
Email _____

Send check payable to HSPC, Attn: Fundraising, 3200 Iber Lane, Plover, WI 54467.

Email Color and Black and White logo to: fundraising@hspcwi.org

Please contact **Ann Barrett** for more information at fundraising@hspcwi.org or 715-366-4500 (M-F 9AM-5PM)

* Media impressions are estimated impressions and are not guaranteed



DATE: Tuesday, July 14th 2015 **PLACE:** Sentry World Golf Course

An 18 hole 4-person Scramble, with a Shotgun start at 11AM.

Throughout the day, there are course challenges, activities, prizes, dinner in the clubhouse. 144 Participants day of event

 GREAT DANE SPONSOR ☐ **\$5,000 (1 AVAILABLE) SOLD** **Associated Bank**

- Golf and dinner for 8
- Hole Sponsor
- 2-3 Months TV and Radio interviews
- Recognition at Event
- Your company's name and logo on large banner
- 7,500 HSPC newsletters for February & May issues
- 7,000 Paid circulation article and/or ad in the Stevens Point Journal
- 7,000 Paid circulation article and/or ad in The Portage County Gazette

- 250 Promotional posters distributed
- 6,000 Visits per month on HSPC Website. Your company's logo and URL added to HSPC web site
- Flyer on tables at event provided by your company
- 5,000 Followers on HSPC Facebook page
- Your company's logo/name mentioned 4 times
- 250 Active volunteers receive monthly Facebook newsletter
- **60,000+ media impressions***

Deadline January 15, 2015

 LABRADOR RETRIEVER SPONSOR ☐ **\$2,500 (2 AVAILABLE)**

- Golf and dinner for 4 golfers
- Hole Sponsor
- Recognition at Event
- Your company's name and logo on a medium banner
- 7,500 HSPC newsletters for May issue
- 7,000 Paid circulation article and/or ad in The Portage County Gazette
- 250 Promotional posters distributed

- 6,000 Visits per month on HSPC website and your company as a rotating name
- 5,000 Followers on HSPC Facebook page
- Your company's logo/name mentioned 2 times
- 250 Active volunteers receive monthly Facebook newsletter
- **30,000 media impressions***

Deadline April 15, 2015

 HORSE AND BUGGY SPONSOR (BEVERAGE CART) ☐ **\$1,500 (2 AVAILABLE)**

- Golf and dinner for 2 golfers
- Recognition at Event

- Your company's name and logo on a small banner
- 7,500 HSPC newsletters for May issue

Deadline May 15, 2015





🐾 Cat's Meow Hole-in-one Sponsor ☐ \$1,000 (3 available) Sold Len Dudas Motors

- Recognition at Event
- Your company's name and logo on a medium banner

- 7,500 HSPC newsletters for May issue

Deadline May 15, 2015

Leader of the Pack ☐ \$650

- Must be on same registration form
- Golf and dinner for 4 golfers
- Hole sponsor
- Recognition at event

Deadline June 15, 2015

Mulligan Sponsor ☐ \$500 – (1 available)

- Your company's name on Mulligan card (150 printed)

Deadline June 15, 2015

Open Sponsor ☐ Raffles, Prizes & Money

- Donor Recognition
- Good bag items: requested qty: 144
- Please indicate if item(s) need to be pickup

Deadline July 1, 2015

Hole Sponsor ☐ \$200 – (36 available)

- Your company's name on a hole sign

Deadline July 1, 2015

* Media impressions are estimated impressions and are not guaranteed

YES! SIGN ME UP TO BE A SPONSOR!

Name _____
Company _____
Phone _____

Sponsorship Level _____
Check Endorsed For _____
Email _____

Send check payable to HSPC, Attn: Fundraising, 3200 Iber Lane, Plover, WI 54467. Email Color and Black and White logo to: fundraising@hspcwi.org
Please contact Jenny Knutson for more information at fundraising@hspcwi.org or at 715-340-6316



DATE: Friday, October 16th 2015

PLACE: Holiday Inn Convention Center Stevens Point

Formerly known as Fur Ball, the largest fundraiser for HSPC. This fun, family friendly event includes live auction, basket raffle, silent auction, music, kid games, food, beverages and more. We are seeking raffle donations, on-site vendors and a limited number of major sponsors. 600+ Participants day of event

IRISH WOLFHOUND SPONSOR ☐ **\$7,000 (1 AVAILABLE)** **SOLD - NRG MEDIA**

- 2-3 Months TV and Radio interviews
- 90 Promotional Announcements airing on Hot 96.7, Big Cheese 107.9, Y106.5, and 103.3 Classic Rock
- Recognition at event
- 7,500 HSPC newsletters for May, September & February issues
- 7,000 Paid circulation article and/or ad in the Stevens Point Journal
- 7,000 Paid circulation article and/or ad in The Portage County Gazette

DEADLINE MARCH 6, 2015

- 250 Promotional posters distributed
- Promotional signage in advance and banners at event
- 6,000 Visits per month on HSPC website.
- Your company logo and URL added to HSPC web site
- Your company flyer on tables at event
- 5,000 Followers on HSPC Facebook page
- Your company logo/name mentioned 10 times
- 250 Active volunteers receive monthly Facebook newsletter
- **750,000+ media impressions***

GREAT DANE SPONSOR ☐ **\$5,000 (1 AVAILABLE)**

- 2-3 Months TV and Radio interviews
- 45 Promotional Announcements airing on Hot 96.7, Big Cheese 107.9, Y106.5, and 103.3 Classic Rock
- Recognition at event
- 7,500 HSPC newsletters for May & September issues
- 7,000 Paid circulation article and/or ad in the Stevens Point Journal
- 7,000 Paid circulation article and/or ad in The Portage County Gazette

DEADLINE APRIL 15, 2015

- 250 Promotional posters distributed
- Promotional signage in advance and banners at event
- 6,000 Visits per month on HSPC website.
- Your company logo and URL added to HSPC web site
- Your company flyer on tables at event
- 5,000 Followers on HSPC Facebook page
- Your company logo/name mentioned 5 times
- 250 Active volunteers receive monthly Facebook newsletter
- **400,000+ media impressions***

GOLDEN RETRIEVER SPONSOR ☐ **\$2,500 (2 AVAILABLE)**

- Recognition at Event
- 7,500 HSPC newsletters for September issue
- 7,000 paid circulation article and/or ad in The Portage County Gazette
- 250 Promotional posters distributed
- Signage at event

DEADLINE JULY 15, 2015

- 6,000 Visits per month on HSPC website and your company as a rotating name
- 5,000 Followers on HSPC Facebook page
- Your company logo/name mentioned 2 times
- 250 Active volunteers receive monthly Facebook newsletter
- **75,000 media impressions***



PAPILLON SPONSOR ☐ \$500 (5 AVAILABLE)

- In-kind donation of \$500 or more
- Raffle tickets (2,000 printed)
- Promotional posters (250 distributed)

DEADLINE JULY 31, 2015

- Recognition at Event
- 1,000 media impressions*

SILENT AUCTION DONATION OF \$100 VALUE

- Recognition of donation at event

DEADLINE SEPTEMBER 25, 2015

* Media impressions are estimated impressions and are not guaranteed

YES!

SIGN ME UP TO BE A SPONSOR!

Name _____
Company _____
Phone _____

Sponsorship Level _____
Check Endorsed For _____
Email _____

Send check payable to HSPC, Attn: Fundraising, 3200 Iber Lane, Plover, WI 54467. Email Color and Black and White logo to: fundraising@hspcwi.org

PLEASE CONTACT **LYNE KAWLESKI** FOR MORE INFORMATION AT FUNDRAISING@HSPCWI.ORG OR AT 715-341-5860



Humane Society of Portage County

IT Status Report – March 10, 2015

Active Projects:

- Shelter Track Software
 - Jaime and Brett requested a conference call with vendor to learn more about how the animal control portion of the system. We need to create scenarios before we can proceed
 - Multiple parts of the Humane Officer control system are being documented and will be active in October. – Delayed until February waiting for maintenance from vendor
 - Investigating controlled substances tracking.
- Investigate how a new pet search engine may help HSPC. Key items to be determined are:
 - Convert from Petfinder or use in addition to Petfinder
 - If conversion is chosen determine how and when to complete conversion
 - Procedures for use and training for the folks that load photos and text
 - Determine integration with Sheltertrack to lower maintenance efforts

Completed in February 2015

Shelter Track – shelter system software

- Connie continues to provide help in testing and development of procedures for shelter track. Shelter calendar, scheduling of appointments, controlled drugs, inventory and rabies tags have received attention in February.

Basecamp – Collaboration Software

- Implement Basecamp software to help fundraising committee coordinate efforts.
 - Account is operating in 60 day free mode
 - Business mailing documents and emails have been added as they occur
 - Ann, Lyne, Jenny, Myra and Brett are participants

DonorPerfect

- Online registration forms for walk for wags and for HSPC Open have been implemented

Assorted IT support tasks

- Two additional employees were trained to use the computer system
- A pc failed after a power outage . PC was replaced in 15 minutes. No loss of data occurred.

Several larger activities not directly IT related

- Completed business mailing to 760 Portage County businesses. Significant efforts included coordination of updates to envelope contents, printing, folding, inserting, and labeling the

envelopes. Thanks go to volunteers that helped with the folding and stuffing operations. This was HSPC's first mailing that used a USPS web based program to presort our mail.

- Planning and organizing attendance at the HSUS Shelter Conference at the end of March 2015. Brett and three staff members will be attending conference in New Orleans. One of the folks that was going had plans change and a new team member was selected.
- Helping implement vet space reorganization
 - Coordinated the work to install an HVAC vent switch and move the light to the new surgery room
 - Coordinated and helped with the painting of the new surgery room and the surgery prep room.
 - Moved oxygen and nitrogen tanks
 - Many other small tasks required to make the room swaps
 - Only the conversion of the old transition room to iso / cat intake remains to be complete.



On March 9, 2015 there were

453 volunteers in the system

-78 are in applicant status

—

375 active and trained

115 adults performed some service to HSPC in January – 1,075 hours

23 youth performed some service to HSPC in January – 75 hours



Monthly Service By Assignment

November 2014 to February 2015

Assignment	Nov 2014 Hours	Nov 2014 Volunteer Count	Dec 2014 Hours	Dec 2014 Volunteer Count	Jan 2015 Hours	Jan 2015 Volunteer Count	Feb 2015 Hours	Feb 2015 Volunteer Count	Total Hours	Total Volunteer Count
Administrative Assistant	15:45	3	17:59	3	17:00	3	17:11	3	67:55	3
Adoptions Counselor	0:00	0	0:00	0	0:00	0	0:00	0	0:00	0
Building Maintenance	0:00	0	0:00	0	0:00	0	11:00	1	11:00	1
Business Group Presenter	0:00	0	0:00	0	0:00	0	0:00	0	0:00	0
Cat Cage Crew	121:41	3	30:18	2	1:17	1	1:05	1	154:21	3
Cat Socialization	202:45	57	200:37	49	234:20	52	188:46	53	826:28	122
Coin Can Agent	0:00	0	0:00	0	0:00	0	0:00	0	0:00	0
Community Service	56:37	2	30:08	2	22:45	2	47:44	3	157:14	7
Dog - Front Desk	0:00	0	0:00	0	0:00	0	0:00	0	0:00	0
Dog - Kennels	0:00	0	0:00	0	0:00	0	0:00	0	0:00	0
Dog - Walk	0:00	0	0:00	0	0:00	0	0:00	0	0:00	0
Dog Kennel Crew	0:00	0	20:09	2	7:52	1	9:37	1	37:38	2
Dog Walker (Red Badge required for Red Dogs)	279:11	70	266:34	69	250:06	59	258:08	62	1,053:59	132
Dorsey	154:17	6	180:41	7	186:14	9	154:22	9	675:34	11
Education Classroom Presenter	3:00	1	0:00	0	0:00	0	0:00	0	3:00	1
Evening Animal Care	0:00	0	0:00	0	0:00	0	0:00	0	0:00	0
Fill The Van	2:00	1	0:00	0	0:00	0	0:00	0	2:00	1
Fur Ball at the Holiday Inn	0:00	0	0:00	0	0:00	0	0:00	0	0:00	0
Fur Ball preparation tasks	0:00	0	0:00	0	0:00	0	0:00	0	0:00	0
Greeter/Adoption Assistant	0:00	0	0:00	0	6:16	1	0:00	0	6:16	1
Housekeeping	0:00	0	0:00	0	8:49	2	14:36	2	23:25	3
IT Technician	185:53	1	234:16	1	202:28	1	223:44	1	846:21	1

Assignment	Nov 2014 Hours	Nov 2014 Volunteer Count	Dec 2014 Hours	Dec 2014 Volunteer Count	Jan 2015 Hours	Jan 2015 Volunteer Count	Feb 2015 Hours	Feb 2015 Volunteer Count	Total Hours	Total Volunteer Count
Kitten Foster Care Giver	0:00	0	0:00	0	0:00	0	0:00	0	0:00	0
Medical Assistant	107:21	1	73:05	1	13:15	2	16:53	3	210:34	4
Open House - Santa Paws	0:00	0	6:41	2	0:00	0	0:00	0	6:41	2
Photographer	0:00	0	0:00	0	0:00	0	0:00	0	0:00	0
Rabbit Socialization	0:01	1	9:24	1	0:00	0	0:00	0	9:25	1
Reception / Greeter	0:00	0	0:00	0	0:00	0	0:00	0	0:00	0
Social Media	0:00	0	148:20	1	124:00	1	96:00	1	368:20	1
Team Rimi	0:00	0	0:00	0	0:00	0	0:00	0	0:00	0
Videographer	2:10	1	1:10	1	2:11	1	1:33	1	7:04	1
Youth Assistant	36:10	17	50:04	13	75:30	23	62:52	20	224:36	35
(None)	0:00	0	0:00	0	10:08	1	0:00	0	10:08	1
Grand total	1,166:51	142	1,269:26	134	1,162:11	138	1,103:31	141	4,701:59	271

HSPC March 2015



DonorPerfect Statistics

DonorPerfect is software that helps HSPC record information about our donors and patrons. It has been active since the end of August 2013

- All Individual monetary donations has been extracted from our old system and loaded.
- All Business and organization monetary donations has been extracted from our old system and loaded.
- All Fur Ball contributions have been loaded (cash and non-cash gifts)
- All Volunteers have been added to DonorPerfect (current as of Mid November)
- Any person that purchased a Fur Ball raffle ticket, Fur Ball silent auction item or a sticker set for basket raffles have been added to Donor Perfect
- All people who make in-kind donations and sign our gift registry have been loaded into Donor Perfect.
- All mailing lists have been consolidated into Donor Perfect
- All people who have adopted a pet from HSPC in the past 5 years have been loaded into Donor Perfect
- Donor Perfect has been the system of record for all donations since August 2013.

There are 7,856 constituent records in our Donor Perfect database

The following reports from DonorPerfect will provide additional details.

Search Constituents



Calendar Year Income Analysis with Gift Splits By GL_CODE for period ending 3/10/2015

Code	Description	Splits	March Gifts	March Amount	NUMBER OF GIFTS			AMOUNT			AVERAGE GIFT		
					YTD	Last Year	%Change	YTD	Last Year	%Change	YTD	Last Year	%Change
1010	Angel Gift - Capital Items												
		\$200.00-499.99	0	\$0.00	1	0	--.--%	\$204.75	\$0.00	--.--%	\$204.75	\$0.00	100.00%
		\$1,000.00-9999.99	0	\$0.00	1	0	--.--%	\$1,249.99	\$0.00	--.--%	\$1,249.99	\$0.00	100.00%
	Total:		0	\$0.00	2	0	--.--%	\$1,454.74	\$0.00	--.--%	\$727.37	\$0.00	100.00%
8065	Angel Gift - Repairs & Maint												
		\$50.00-99.99	2	\$138.87	4	0	--.--%	\$269.46	\$0.00	--.--%	\$67.37	\$0.00	100.00%
	Total:		2	\$138.87	4	0	--.--%	\$269.46	\$0.00	--.--%	\$67.37	\$0.00	100.00%
8055	Angel Gift Conference												
		\$200.00-499.99	1	\$443.20	1	0	--.--%	\$443.20	\$0.00	--.--%	\$443.20	\$0.00	100.00%
		\$1,000.00-9999.99	0	\$0.00	2	0	--.--%	\$2,829.70	\$0.00	--.--%	\$1,414.85	\$0.00	100.00%
	Total:		1	\$443.20	3	0	--.--%	\$3,272.90	\$0.00	--.--%	\$1,090.97	\$0.00	100.00%
8060	Angel Gift Office Supplies												
		\$25.00-49.99	0	\$0.00	1	0	--.--%	\$49.00	\$0.00	--.--%	\$49.00	\$0.00	100.00%
		\$50.00-99.99	0	\$0.00	0	1	-100.00%	\$0.00	\$64.00	-100.00%	\$0.00	\$64.00	0%
	Total:		0	\$0.00	1	1	0.00%	\$49.00	\$64.00	-23.44%	\$49.00	\$64.00	-23.44%
7060	Angel Gift Subscriptions												
		\$50.00-99.99	0	\$0.00	2	0	--.--%	\$100.00	\$0.00	--.--%	\$50.00	\$0.00	100.00%
		\$100.00-199.99	0	\$0.00	1	0	--.--%	\$129.95	\$0.00	--.--%	\$129.95	\$0.00	100.00%
	Total:		0	\$0.00	3	0	--.--%	\$229.95	\$0.00	--.--%	\$76.65	\$0.00	100.00%
8015	Angel Gift Supplies												
		\$25.00-49.99	0	\$0.00	0	2	-100.00%	\$0.00	\$89.93	-100.00%	\$0.00	\$44.97	0%
		\$50.00-99.99	0	\$0.00	0	21	-100.00%	\$0.00	\$1,346.16	-100.00%	\$0.00	\$64.10	0%
		\$100.00-199.99	0	\$0.00	1	12	-91.67%	\$161.97	\$1,519.57	-89.34%	\$161.97	\$126.63	27.91%
		\$200.00-499.99	0	\$0.00	0	3	-100.00%	\$0.00	\$1,019.02	-100.00%	\$0.00	\$339.67	0%
		\$500.00-999.99	0	\$0.00	0	1	-100.00%	\$0.00	\$583.71	-100.00%	\$0.00	\$583.71	0%
		\$1,000.00-9999.99	0	\$0.00	0	2	-100.00%	\$0.00	\$2,598.85	-100.00%	\$0.00	\$1,299.43	0%
	Total:		0	\$0.00	1	41	-97.56%	\$161.97	\$7,157.24	-97.74%	\$161.97	\$174.57	-7.22%
9410	Appeal Income												
		\$1.00-9.99	0	\$0.00	1	4	-75.00%	\$5.00	\$24.00	-79.17%	\$5.00	\$6.00	-16.67%
		\$10.00-24.99	1	\$20.00	7	6	16.67%	\$125.00	\$100.00	25.00%	\$17.86	\$16.67	7.14%
		\$25.00-49.99	1	\$25.00	19	15	26.67%	\$485.00	\$390.00	24.36%	\$25.53	\$26.00	-1.82%
		\$50.00-99.99	1	\$50.00	10	10	0.00%	\$525.00	\$500.00	5.00%	\$52.50	\$50.00	5.00%
		\$100.00-199.99	1	\$100.00	4	2	100.00%	\$472.46	\$200.00	136.23%	\$118.12	\$100.00	18.12%
		\$200.00-499.99	0	\$0.00	3	0	--.--%	\$600.00	\$0.00	--.--%	\$200.00	\$0.00	100.00%
		\$500.00-999.99	0	\$0.00	1	0	--.--%	\$500.00	\$0.00	--.--%	\$500.00	\$0.00	100.00%
	Total:		4	\$195.00	45	37	21.62%	\$2,712.46	\$1,214.00	123.43%	\$60.28	\$32.81	83.71%
9029	Business % of sales												
		\$25.00-49.99	0	\$0.00	0	2	-100.00%	\$0.00	\$62.43	-100.00%	\$0.00	\$31.22	0%
	Total:		0	\$0.00	0	2	-100.00%	\$0.00	\$62.43	-100.00%	\$0.00	\$31.22	0%
9027	Business Employee/Patron Gifts												
		\$10.00-24.99	1	\$20.00	1	0	--.--%	\$20.00	\$0.00	--.--%	\$20.00	\$0.00	100.00%
		\$50.00-99.99	0	\$0.00	2	0	--.--%	\$154.67	\$0.00	--.--%	\$77.34	\$0.00	100.00%
		\$100.00-199.99	0	\$0.00	2	1	100.00%	\$219.63	\$113.01	94.35%	\$109.82	\$113.01	-2.83%
		\$200.00-499.99	1	\$470.00	2	0	--.--%	\$863.64	\$0.00	--.--%	\$431.82	\$0.00	100.00%
	Total:		2	\$490.00	7	1	600.00%	\$1,257.94	\$113.01	1,013.12%	\$179.71	\$113.01	59.02%
9028	Business Matching Gift												
		\$100.00-199.99	0	\$0.00	1	0	--.--%	\$100.00	\$0.00	--.--%	\$100.00	\$0.00	100.00%
		\$500.00-999.99	0	\$0.00	1	0	--.--%	\$500.00	\$0.00	--.--%	\$500.00	\$0.00	100.00%
		\$1,000.00-9999.99	0	\$0.00	0	1	-100.00%	\$0.00	\$1,250.00	-100.00%	\$0.00	\$1,250.00	0%
	Total:		0	\$0.00	2	1	100.00%	\$600.00	\$1,250.00	-52.00%	\$300.00	\$1,250.00	-76.00%
9030	Business Refund												
		\$25.00-49.99	0	\$0.00	1	0	--.--%	\$25.00	\$0.00	--.--%	\$25.00	\$0.00	100.00%
	Total:		0	\$0.00	1	0	--.--%	\$25.00	\$0.00	--.--%	\$25.00	\$0.00	100.00%
9026	Business Sponsored Event												
		\$200.00-499.99	0	\$0.00	0	1	-100.00%	\$0.00	\$369.33	-100.00%	\$0.00	\$369.33	0%
	Total:		0	\$0.00	0	1	-100.00%	\$0.00	\$369.33	-100.00%	\$0.00	\$369.33	0%
9412	Canine Mayor												
9006	Coin Cans												
		\$25.00-49.99	0	\$0.00	1	0	--.--%	\$28.23	\$0.00	--.--%	\$28.23	\$0.00	100.00%
		\$50.00-99.99	0	\$0.00	2	0	--.--%	\$156.65	\$0.00	--.--%	\$78.33	\$0.00	100.00%

		\$100.00-199.99	0	\$0.00	3	0	--.-%	\$482.13	\$0.00	--.-%	\$160.71	\$0.00	100.00%
		Total:	0	\$0.00	6	0	--.-%	\$667.01	\$0.00	--.-%	\$111.17	\$0.00	100.00%
9403	Commemorative Brick												
		\$100.00-199.99	0	\$0.00	1	0	--.-%	\$100.00	\$0.00	--.-%	\$100.00	\$0.00	100.00%
		Total:	0	\$0.00	1	0	--.-%	\$100.00	\$0.00	--.-%	\$100.00	\$0.00	100.00%
9413	Commemorative Plaque												
9007	Estate												
9404	Extra Gift from thank you												
		\$25.00-49.99	2	\$60.00	10	4	150.00%	\$295.00	\$130.00	126.92%	\$29.50	\$32.50	-9.23%
		\$50.00-99.99	0	\$0.00	0	5	-100.00%	\$0.00	\$250.00	-100.00%	\$0.00	\$50.00	0%
		\$100.00-199.99	0	\$0.00	0	1	-100.00%	\$0.00	\$100.00	-100.00%	\$0.00	\$100.00	0%
		Total:	2	\$60.00	10	10	0.00%	\$295.00	\$480.00	-38.54%	\$29.50	\$48.00	-38.54%
9401	Fill the Van												
9013	Fur Ball Income												
9024	Fur Ball Raffle												
9405	Garage Sale												
8520	Gifts and Donations Income												
		\$10.00-24.99	0	\$0.00	9	8	12.50%	\$165.00	\$140.00	17.86%	\$18.33	\$17.50	4.76%
		\$25.00-49.99	2	\$50.00	17	8	112.50%	\$526.00	\$222.00	136.94%	\$30.94	\$27.75	11.50%
		\$50.00-99.99	1	\$50.00	10	10	0.00%	\$575.00	\$575.25	-0.04%	\$57.50	\$57.53	-0.04%
		\$100.00-199.99	1	\$100.00	3	8	-62.50%	\$300.00	\$858.00	-65.03%	\$100.00	\$107.25	-6.76%
		\$200.00-499.99	0	\$0.00	3	8	-62.50%	\$700.00	\$2,010.00	-65.17%	\$233.33	\$251.25	-7.13%
		\$500.00-999.99	0	\$0.00	1	1	0.00%	\$600.00	\$500.00	20.00%	\$600.00	\$500.00	20.00%
		\$1,000.00-9999.99	0	\$0.00	0	2	-100.00%	\$0.00	\$7,500.00	-100.00%	\$0.00	\$3,750.00	0%
		Total:	4	\$200.00	43	45	-4.44%	\$2,866.00	\$11,805.25	-75.72%	\$66.65	\$262.34	-74.59%
9005	Golf Outing - Sponsorship												
8530	Honorarium Income												
		\$10.00-24.99	0	\$0.00	1	0	--.-%	\$20.00	\$0.00	--.-%	\$20.00	\$0.00	100.00%
		\$25.00-49.99	0	\$0.00	2	0	--.-%	\$65.00	\$0.00	--.-%	\$32.50	\$0.00	100.00%
		\$200.00-499.99	0	\$0.00	1	1	0.00%	\$200.00	\$250.00	-20.00%	\$200.00	\$250.00	-20.00%
		Total:	0	\$0.00	4	1	300.00%	\$285.00	\$250.00	14.00%	\$71.25	\$250.00	-71.50%
8070	Medical Equipment												
9001	Memorial Income												
		\$10.00-24.99	1	\$20.00	3	6	-50.00%	\$60.00	\$105.00	-42.86%	\$20.00	\$17.50	14.29%
		\$25.00-49.99	1	\$25.00	3	10	-70.00%	\$85.00	\$295.00	-71.19%	\$28.33	\$29.50	-3.95%
		\$50.00-99.99	0	\$0.00	3	5	-40.00%	\$170.00	\$250.00	-32.00%	\$56.67	\$50.00	13.33%
		\$100.00-199.99	0	\$0.00	0	3	-100.00%	\$0.00	\$300.00	-100.00%	\$0.00	\$100.00	0%
		\$200.00-499.99	0	\$0.00	0	1	-100.00%	\$0.00	\$250.00	-100.00%	\$0.00	\$250.00	0%
		\$500.00-999.99	0	\$0.00	1	0	--.-%	\$500.00	\$0.00	--.-%	\$500.00	\$0.00	100.00%
		\$1,000.00-9999.99	0	\$0.00	0	1	-100.00%	\$0.00	\$1,000.00	-100.00%	\$0.00	\$1,000.00	0%
		Total:	2	\$45.00	10	26	-61.54%	\$815.00	\$2,200.00	-62.95%	\$81.50	\$84.62	-3.68%
9400	Miscellaneous Income												
		\$100.00-199.99	0	\$0.00	0	1	-100.00%	\$0.00	\$150.00	-100.00%	\$0.00	\$150.00	0%
		Total:	0	\$0.00	0	1	-100.00%	\$0.00	\$150.00	-100.00%	\$0.00	\$150.00	0%
9411	Newsletter Gift												
9025	Opening of Sentry Golf Course												
9003	PAWS Income												
9031	Personal Fund Raiser												
		\$50.00-99.99	0	\$0.00	1	0	--.-%	\$53.00	\$0.00	--.-%	\$53.00	\$0.00	100.00%
		Total:	0	\$0.00	1	0	--.-%	\$53.00	\$0.00	--.-%	\$53.00	\$0.00	100.00%
9402	Sentry Cares												
9004	Spay & Neuter Income												
		\$25.00-49.99	0	\$0.00	0	1	-100.00%	\$0.00	\$25.00	-100.00%	\$0.00	\$25.00	0%
		\$50.00-99.99	1	\$50.00	1	2	-50.00%	\$50.00	\$125.00	-60.00%	\$50.00	\$62.50	-20.00%
		Total:	1	\$50.00	1	3	-66.67%	\$50.00	\$150.00	-66.67%	\$50.00	\$50.00	0.00%
9323	Walk for Wags - Extra Gift												
		\$1.00-9.99	0	\$0.00	1	0	--.-%	\$1.00	\$0.00	--.-%	\$1.00	\$0.00	100.00%
		Total:	0	\$0.00	1	0	--.-%	\$1.00	\$0.00	--.-%	\$1.00	\$0.00	100.00%
9123	Walk for Wags - Registration												
		\$25.00-49.99	0	\$0.00	1	0	--.-%	\$35.00	\$0.00	--.-%	\$35.00	\$0.00	100.00%
		Total:	0	\$0.00	1	0	--.-%	\$35.00	\$0.00	--.-%	\$35.00	\$0.00	100.00%
9023	Walk for Wags - Sponsorship												
		GRAND TOTAL:	18	\$1,622.07	147	170	-13.53%	\$15,200.43	\$25,265.26	-39.84%	\$103.40	\$148.62	-30.42%

Calendar — Multi-Year Trend Analysis

3/10/2015

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
2010	Gifts: 113 \$17,223.94 \$152.42	Gifts: 83 \$7,094.03 \$85.47	Gifts: 53 \$3,739.70 \$70.56	Gifts: 37 \$4,086.13 \$110.44	Gifts: 43 \$3,782.38 \$87.96	Gifts: 54 \$21,485.11 \$397.87	Gifts: 48 \$3,967.59 \$82.66	Gifts: 69 \$6,831.80 \$99.01	Gifts: 106 \$18,877.40 \$178.09	Gifts: 59 \$5,242.94 \$88.86	Gifts: 127 \$9,287.26 \$73.13	Gifts: 379 \$24,803.40 \$65.44	Gifts: 1171 \$126,421.68 \$107.96
2011	Gifts: 97 \$17,445.44 \$179.85	Gifts: 63 \$5,276.25 \$83.75	Gifts: 46 \$11,546.66 \$251.01	Gifts: 52 \$14,701.69 \$282.72	Gifts: 53 \$4,235.70 \$79.92	Gifts: 45 \$8,578.99 \$190.64	Gifts: 46 \$4,241.53 \$92.21	Gifts: 74 \$7,148.32 \$96.60	Gifts: 53 \$13,788.92 \$260.17	Gifts: 68 \$7,970.33 \$117.21	Gifts: 247 \$18,769.39 \$75.99	Gifts: 358 \$25,666.86 \$71.70	Gifts: 1202 \$139,370.08 \$115.95
2012	Gifts: 73 \$7,277.48 \$99.69	Gifts: 44 \$3,302.80 \$75.06	Gifts: 39 \$2,432.30 \$62.37	Gifts: 46 \$12,273.64 \$266.82	Gifts: 35 \$4,663.30 \$133.24	Gifts: 109 \$17,246.86 \$158.23	Gifts: 69 \$5,837.29 \$84.60	Gifts: 65 \$10,696.47 \$164.56	Gifts: 56 \$15,391.28 \$274.84	Gifts: 85 \$14,626.64 \$172.08	Gifts: 53 \$5,264.50 \$99.33	Gifts: 358 \$34,367.10 \$96.00	Gifts: 1032 \$133,379.66 \$129.24
2013	Gifts: 191 \$17,228.47 \$90.20	Gifts: 63 \$4,487.32 \$71.23	Gifts: 69 \$8,250.77 \$119.58	Gifts: 80 \$73,295.02 \$916.19	Gifts: 70 \$18,438.15 \$263.40	Gifts: 191 \$15,266.08 \$79.93	Gifts: 90 \$17,784.86 \$197.61	Gifts: 65 \$14,608.57 \$224.75	Gifts: 292 \$35,263.87 \$120.77	Gifts: 145 \$20,784.21 \$143.34	Gifts: 303 \$15,234.14 \$50.28	Gifts: 434 \$56,901.20 \$131.11	Gifts: 1993 \$297,542.66 \$149.29
2014	Gifts: 94 \$10,530.81 \$112.03	Gifts: 62 \$8,662.43 \$139.72	Gifts: 48 \$9,591.26 \$199.82	Gifts: 150 \$20,592.37 \$137.28	Gifts: 227 \$27,986.18 \$123.29	Gifts: 474 \$43,275.26 \$91.30	Gifts: 162 \$17,958.31 \$110.85	Gifts: 116 \$24,616.58 \$212.21	Gifts: 255 \$28,805.94 \$112.96	Gifts: 278 \$44,618.98 \$160.50	Gifts: 81 \$14,260.20 \$176.05	Gifts: 581 \$59,677.38 \$102.71	Gifts: 2528 \$310,575.70 \$122.85
2015	Gifts: 81 \$10,049.93 \$124.07	Gifts: 53 \$3,528.43 \$66.57	Gifts: 19 \$1,622.07 \$85.37									Gifts: 1 \$134.95 \$134.95	Gifts: 154 \$15,335.38 \$99.58

Summary	
Total Donors	3,390
Total Gifts	8,080
Total Amount	\$1,022,625.16
Avg Amount	\$126.56

Gift Listing
02/01/2015 to 02/28/2015

Date	GL Code	Amount
2/4/2015	Business Matching Gift	\$500.00
2/4/2015	Appeal Income	\$100.00
2/4/2015	Gifts and Donations Income	\$100.00
2/5/2015	Angel Gift Subscriptions	\$129.95
2/7/2015	Gifts and Donations Income	\$200.00
2/8/2015	Appeal Income	\$200.00
2/13/2015	Appeal Income	\$200.00
2/18/2015	Gifts and Donations Income	\$250.00
2/27/2015	Commemorative Brick	\$100.00
2/27/2015	Business Matching Gift	\$100.00
2/27/2015	Business Employee/Patron Gifts	\$116.00
Grand Total		\$1,995.95

Humane Society of Portage County Animal Control Report
February 2015 YTD

Municipality	# Complaints	# Bites	# RAL	Barking Dog	Mistreat	Rescue	Stray (HO Pick Up)	Vicious Dog	Other
T. Alban	0	0	1	0	2	0	0	0	0
T. Almond	0	0	3	0	1	0	1	0	1
T. Amherst	0	0	2	0	0	0	0	0	0
T. Belmont	0	0	0	0	0	0	0	0	0
T. Buena Vista	0	0	2	0	0	0	1	0	0
T. Carson	0	0	0	0	1	0	0	0	0
T. Dewey	0	0	1	0	0	0	1	0	0
T. Eau Pleine	0	0	0	0	0	0	0	0	0
T. Grant	0	0	3	0	0	0	0	0	1
T. Hull	0	1	0	0	1	0	2	0	1
T. Lanark	0	0	0	0	0	0	0	0	1
T. Linwood	0	0	1	0	0	0	1	0	0
T. New Hope	0	0	1	0	0	0	0	0	0
T. Pine Grove	0	3	0	0	3	0	1	0	0
T. Plover	0	0	3	0	0	0	0	0	2
T. Sharon	0	0	1	0	0	0	0	0	1
T. Stockton	0	0	3	0	0	0	0	0	1
V. Almond	0	0	0	0	0	0	0	0	0
V. Amherst	0	0	1	3	0	0	1	0	1
V. Amherst Junction	0	0	0	0	0	0	0	0	0
V. Junction City	0	0	0	0	0	0	0	0	0
V. Nelsonville	0	0	0	0	0	0	0	0	0
V. Park Ridge	0	0	0	0	0	0	0	0	0
V. Plover	0	2	6	3	4	0	4	0	7
V. Rosholt	0	0	3	0	1	0	1	0	0
Stevens Point	0	2	24	1	6	0	10	0	3
V. Whiting	0	0	2	0	0	0	0	0	0
Unidentified	0	0	1	0	0	0	0	0	2
Total	0	8	58	7	19	0	23	0	21
136	0.0%	5.9%	42.6%	5.1%	14.0%	0.0%	16.9%	0.0%	15.4%
100.0%									

DOG AND CAT REPORT FEBRUARY 2015 YTD

HSPC is an Adoption Guarantee facility. This means that all healthy animals are kept for adoption until a home is found or until circumstances would change. Some animals adopt quickly while others are with us for many months but we keep looking for a great home for each and every one of our "adoptables."

We take our commitment to our animals and community very seriously and try to do the best for the animals first while considering what is also best for the community. It happens periodically that an animal is no longer adoptable if there are serious health or behavioral concerns. In these situations euthanasia may be our only recourse if an animal has dangerous behavior or temperament that can't be corrected, a fatal or chronic disease, or is seriously injured.

<u>February</u>	Canines	Felines	Other
Medical & Health:	0	1	0
Behavioral Concerns:	4	9	0

CATS	INCOMING							Incoming Total
	Surrendered	Stray	Euthanasia	Impounded	Quarantined	Transfers	Abandoned	
January	36	20	0	0	0	0	0	56
February	10	19	0	0	0	0	0	29
March								0
April								0
May								0
June								0
July								0
August								0
September								0
October								0
November								0
December								0
Total	46	39	0	0	0	0	0	85
DOGS	INCOMING							Incoming Total
	Surrendered	Stray	Euthanasia	Impounded	Quarantined	Transferred	Abandoned	
January	6	12	0	1	0	0	1	20
February	13	6	0	0	6	0	0	25
March								0
April								0
May								0
June								0
July								0
August								0
September								0
October								0
November								0
December								0
Total	19	18	0	1	6	0	1	45

CATS	OUTGOING									Outgoing Total
	Adopted	Breed Rescue	Fostered	Reclaimed	Euthanized	Released	Transferred	Escaped	Died	
January	33		2	1	2	0	32	0	1	71
February	36		0	2	10	0	14	0	0	62
March										0
April										0
May										0
June										0
July										0
August										0
September										0
October										0
November										0
December										0
Total	69		2	3	12	0	46	0	1	133

DOGS	OUTGOING									Outgoing Total
	Adopted	Breed Rescue	Fostered	Reclaimed	Euthanized	Released	Transferred	Escaped	Died	
January	10	1	0	8	0	0	0	0	0	19
February	11	0	0	0	4	12	0	0	0	27
March										0
April										0
May										0
June										0
July										0
August										0
September										0
October										0
November										0
December										0
Total	21	1	0	8	4	12	0	0	0	46